

MARIANA RANCHOS COUNTY WATER DISTRICT

9600 Manzanita Street
Apple Valley, CA 92308

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

October 15, 2015

The Regular Meeting of the Board of Directors of the Mariana Ranchos County Water District (MRCWD) was called to order by Board President Ronald Dodge at 4:00 p.m. at the District office, 9600 Manzanita St., Apple Valley, CA. Recess was called at 4:01 p.m. in order to allow more time for Director Stewart to arrive, we only had two Directors present. At 4:10 p.m. meeting was called back into session and a quorum was declared.

ROLL CALL

PRESENT: President Ronald Dodge, Director's; Gary Adams and Lauren Stewart.

ABSENT: Director Marilyn Cresser.

STAFF: James Hansen, General Manager, Phyllis Walker, Office Assistant/Board Secretary and Attorney Michael Silander attended by phone.

AUDIENCE: Customers; Chuck and Pennie Spini.

Guest; Thomas Dittman from Miers & Miers CPA.

APPROVAL OF AGENDA

The President asked the board's permission to move 6C into 6A's position; this will allow for Mr. Chuck Spini to be sworn in as a new director and allow him to participate in the meeting. A first motion was made by Director Adams to approve the agenda and make the change to New Business; move 6C into 6A's position, a 2nd by Director Stewart, AYE's were 3-0, unanimous, motion carries at 100%.

CONSENT AGENDA

Director Adams made a 1st motion and a 2nd motion was made by Director Stewart for approval of the consent agenda, items A & B, no discussion. AYE's were 3-0, unanimous, motion carries at 100%.

PUBLIC COMMENT

None

NEW BUSINESS

- A. The GM introduced Mr. Chuck Spini and the floor was opened for Q & A from the board members; the board members were already familiar with Mr. Spini as he had made major contributions while sitting on our Finance Committee. A first motion made by Director Adams and a 2nd by Director Stewart to appoint Mr. Chuck Spini for the two month vacancy left by Vice President Varley. AYE's were 3-0, unanimous, motion carries at 100%. Mr. Spini was sworn in by the Board Secretary, he then joined the other board members at the table.
- B. CPA Thomas Dittman from Miers & Miers went over the 2014-15 Audit. The floor was opened up for Q & A. Mr. Dittman said the deadline to file our report at the State Controllers Office is 10-19-15, he would like to move forward and file on time. If the board members have any questions between now and then to please contact him. A

suggestion was made by President Dodge to approve this upon review so we don't have to stop the wheels turning and still meet the deadline. A first motion was made by Director Adams to pre-approve the audit and a second was made by Director Stewart. AYE's 4-0, unanimous, motion carries at 100%. Mr. Dittman will be following up at next month's board meeting for final review and further Q & A on this audit

- C. The GM spoke on behalf of customer # 20821282, he went over her billing/reading history and explained to the board members about a leak she had that was repaired and then discovered a second leak. A first motion was made by Director Stewart to give the customer \$100.00 towards the assistance of her bill, a 2nd was made by Director Spini. AYE's 4-0, unanimous, motion carries at 100%.
- D. The GM went over the Office Assistant's excellent evaluation and asked the board to approve a \$1.00 per hour increase in her pay. A first motion was made by Director Adams to increase the hourly wage by \$1.00 and a 2nd was made by Director Stewart. AYE's 4-0, unanimous, motion carries at 100%.

ONGOING BUSINESS

- A. Drought contingency update; the GM shared Water Conservation Notices (door tags). President Dodge said we need have them in Spanish, everyone agreed and Director Adams said his wife can translate them for us. The GM did feel that they are generic and would like to somehow make them more personalized. The GM also shared a new link that has been added to our MRCWD web page, "Report Water Wasters!"
- B. The mailing insert brought more interest in the Toilet program. A first motion was made by Director Adams and a 2nd made by Director Stewart to approve 12 toilet applications. AYE's 4-0, unanimous, motion carries at 100%. This now depletes our supply for this year.
- C. Discussion about the upcoming pot luck. The board secretary will contact the board members to see what they would like to bring to the pot luck at the next board meeting.
- D. President Dodge will be out of town for the regular scheduled board meeting and asked if the date could be moved to 11-12-15. A first was made by Director Adams and a 2nd made by Director Stewart to move the meeting from 11-19-15 to 11-12-5. AYE's 4-0, unanimous, motion carries at 100%.

INFORMATION REPORTS

- A. Attorney Report; Nothing to report, welcomed Chuck Spini to the board and was dismissed at 5:20 pm.
- B. Green Committee; none at this time, it is on hold with V.P. Varley no longer here.
- C. Monthly report on subjects not covered on the agenda. He informed the board about Nathan's resignation and we currently have a vacancy for the Field Tech position. The GM's report is available for review.

OTHER BUSINESS

NONE

CORRESPONDENCE/CONFERENCES/SEMINARS/MEETINGS

- A. Reviewed upcoming classes that were posted on the agenda.

DIRECTOR'S COMMENTS

President Dodge gave out the GM's yearly evaluation to the board members and asked that they be completed by the next board meeting. He also gave out copies of the MRCWD Board of Directors Handbook and asked the directors to please review it prior to the next board meeting.

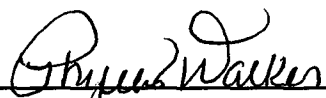
ADJOURNMENT

A motion was made by President Dodge to adjourn the meeting at 5:48 p.m. and was 2nd by Director Adams. AYE's 4-0, unanimous, motion carries at 100%.

Approved: Nov 12 2015



Ronald Dodge, Board President



Phyllis Walker, Secretary to the Board