

**MARIANA RANCHOS COUNTY WATER DISTRICT**

9600 Manzanita Street  
Apple Valley, CA 92308

**MINUTES**

REGULAR MEETING OF THE BOARD OF DIRECTORS  
November 12, 2015

The Regular Meeting of the Board of Directors of the Mariana Ranchos County Water District (MRCWD) was called to order by Board President Ronald Dodge at 4:00 p.m. at the District office, 9600 Manzanita St., Apple Valley, CA. A quorum was declared.

**ROLL CALL**

PRESENT: President Ronald Dodge, Director's; Gary Adams, Lauren Stewart and Chuck Spini.

ABSENT: Director Marilyn Cresser.

STAFF: James Hansen, General Manager, Phyllis Walker, Office Assistant/Board Secretary and Attorney Colin O'Neill attended by phone.

AUDIENCE: Customers; Carol Johnson & Patricia Stiles.

Guest; Thomas Dittman from Miers & Miers CPA.

**APPROVAL OF AGENDA**

A first motion was made by Director Adams to approve the agenda and a 2<sup>nd</sup> by Director Stewart, AYE's were 4-0, unanimous, motion carries at 100%.

**CONSENT AGENDA**

Director Adams made a 1<sup>st</sup> motion and a 2<sup>nd</sup> motion was made by Director Spini for approval of the consent agenda, items A & B. There was some discussion about the financials. AYE's were 4-0, unanimous, motion carries at 100%.

**PUBLIC COMMENT**

Patricia Stiles asked that at the next board meeting to please include on the agenda, under new business; new toilets for Sec 21 Swimming Pool. The ones they have are aged and they could really use 2 new ones.

**NEW BUSINESS**

- A. Brief discussion about moving next months board meeting. A first motion was made by Director Stewart and a 2<sup>nd</sup> by Director Adams to move the board meeting from Dec 17<sup>th</sup> to Dec 10<sup>th</sup>. AYE's were 4-0, unanimous, motion carries at 100%.
- B. Some GM reviews were given to the Board President. There was no discussion and the rest of the reviews were handed in at the end of the board meeting.
- C. Review of the Directors Handbook is tabled until next months board meeting.
- D. The GM went over the new property schedule and deductibles. After some discussion the board agreed to leave things as they are and gave the GM a directive to keep it as is.
- E. The Board Secretary presented information about online banking. The GM shared that we had spoke with Joshua at US Bank and Thomas Dittman CPA from Miers & Miers and they all agree that using online banking to pay re-occurring monthly operations would benefit the District. A first motion was made by Director Adams to

go ahead and utilize online banking for the monthly re-occurring operations of the District. A second was made by Director Stewart. AYE's were 4-0, unanimous, motion carries at 100%.

### ONGOING BUSINESS

- A. Drought contingency update; nothing at this time.
- B. The GM brought the board up to date on the well rehabilitation program. We have reached a snag with Utility Services locating C02 and with the holidays fast approaching things are postponed until Jan 2016.
- C. Thomas Dittman CPA from Miers & Miers distributed bound copies of the final draft of MRCWD Financial Audit for the 2014-2015 year. He reported that the State Filer Report was done and there are a few subtle changes in the final draft from what they had last month. This item is tabled until the next meeting to allow the board members time to go over the final copy before voting on its approval.
- D. Update on the Toilet Program; we purchased 12 toilets and they have all been picked up. We have one that is complete and 11 that are either in pre-inspection stage or the post inspection stage.

### INFORMATION REPORTS

- A. Attorney Report; Nothing to report, dismissed at 4:41pm
- B. Green Committee; none at this time, would like to re-organize it at the next board meeting.
- C. Monthly report on subjects not covered on the agenda. The GM's report is available for review.

### OTHER BUSINESS

NONE

### CORRESPONDENCE/CONFERENCES/SEMINARS/MEETINGS

- A. Reviewed upcoming classes that were posted on the agenda.

### DIRECTOR'S COMMENTS

None

### ADJOURNMENT

A motion was made by Director Adams to adjourn the meeting at 4:50 p.m. and was 2<sup>nd</sup> by Director Spini. AYE's 4-0, unanimous, motion carries at 100%.

Approved: December 10, 2015

  
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Ronald Dodge, Board President

  
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Phyllis Walker, Secretary to the Board