

**MARIANA RANCHOS COUNTY WATER DISTRICT
BOARD OF DIRECTORS**

MEETING PLACE: DISTRICT OFFICE
9600 Manzanita Street, Apple Valley, CA

Thursday, June 20th, 2019
Starts at 4:00 p.m.

*"The mission of the Mariana Ranchos County Water District is to efficiently
serve our customers with the highest quality water 24/7."*

**REGULAR MEETING
AGENDA**

1. **CALL MEETING TO ORDER:** Invocation and Pledge of Allegiance.
2. **ROLL CALL:** Directors - Chuck Spini, Lauren Stewart, Patricia Stiles and Robert Critzman. President Ronald Dodge will be absent. Attorney Michael Silander will be attending by phone.

3. **APPROVAL OF AGENDA**

CONSENT AGENDA

4. A. Approval of the Minutes for the Regular Meeting of May 15th, 2019.
B. Approval of Financial Statements for May 2019. Copies are available upon request.

PUBLIC COMMENT

5. All comments are limited to 5 minutes, as recognized by the Chair. No action can be taken on subjects not on the Agenda. Please state the subject you wish to address or an item that you request to have on a future Agenda. Please also state your name and address for the record.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

NEW BUSINESS

6. A. Approve Resolution 19-01, Budget for FY 2019-20
B. Approve Resolution 19-02, Rates & Fees for FY 2019-20.
C. Approve Resolution 19-03, Standby Assessments for FY 2019-20.
D. FY 2017-18 Audit with Miers & Miers
E. Elections for this year.
F. Approval of Time Change for monthly Board Meetings.

ONGOING BUSINESS

7. A. Update and response on Water Main Replacement.
B. Update and response on Radio Read Meter Replacement Project.
C. Update on California Water Tax proposal.
D. Update on Free Leak Detection from CRWA.

8.

INFORMATION REPORTS

A. **ATTORNEY'S REPORT**

B. **GENERAL MANAGER'S REPORTS**

1. Monthly report on subjects not covered on the agenda.

9.

OTHER BUSINESS

None

10. **CORRESPONDENCE/CONFERENCES/SEMINARS/MEETINGS/Training**

Current correspondence, conferences, seminars meetings and training will be noted and discussed for possible authorization and/or action. (All correspondence is available for review at the District office).

11.

DIRECTOR'S COMMENTS

Comments by individual Board Members concerning District business, which may be of interest to the Board and the public. No action is to be taken on comments made by the Board members other than to place a matter on a future Agenda.

12.

ADJOURNMENT

*** A complete agenda packet containing all accompanying reports for this agenda is available through the District's website at : www.marianaranchoscwd.org ***

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the below agendized public meeting should be directed to the General Manager's office at (760) 247-9405 at least 24 hours prior to said meeting.

MARIANA RANCHOS COUNTY WATER DISTRICT

9600 Manzanita Street
Apple Valley, CA 92308

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

May 15, 2019

The Regular Meeting of the Board of Directors of the Mariana Ranchos County Water District (MRCWD) was called to order by Board President Dodge at 9:02 a.m. at the District office, 9600 Manzanita St., Apple Valley, CA.

President Dodge called a recess at 9:03 a.m. to begin training class on Sexual Harassment for all Staff and Board members of MRCWD.

Regular Meeting was reconvened at 10:35 a.m. by President Dodge

ROLL CALL

PRESENT: President Dodge, Vice President Spini, Director Stewart, Director Stiles and Director Critzman

STAFF: James Hansen; General Manager and Alice Funderburk; Board Secretary and Attorney Michael Silander attending via phone

APPROVAL OF AGENDA

A 1st motion was made by Vice President Spini to approve the agenda and a 2nd by Director Stewart. No discussion, AYE's were 5-0, unanimous, motion carries at 100%.

CONSENT AGENDA

Director Stewart made a 1st motion to approve the minutes for the Regular Meeting held on April 18, 2019 and the Financial Statements for April 2019 and a 2nd by Vice President Spini. No discussion, AYE's were 5-0, unanimous, motion carries at 100%.

PUBLIC COMMENT

None

NEW BUSINESS

- A. Questions or Concerns arising from training: No comments or discussion were made by the Board Members regarding the Sexual Harassment training class.
- B. Discuss and Approve SCADA software upgrade for MRCWD; GM gave a detail discussion why the need for the software upgrade and asked Board members to approve the update; Director Critzman 1st motion to approve the SCADA update during the current fiscal year and a 2nd by Director Stiles. Board members briefly discussed and Critzman modified motion to have the expense of the SCADA update to be taken from the Security Funds. No further discussion, AYE's were 5-0, unanimous, motion carries at 100%.

ONGOING BUSINESS

- A. Update and response on Water Main Replacement; GM stated that everything is going great and installed 3 radio meters; and will be completing 8 more connections

by next week. Completed Hot Tap on Bella Vista and if weather permits will start laying pipes.

- B. Update on California Water Tax proposal: Legislature is now trying to pass a Budget Trailer Bill (SB200) language that proposes a water tax. ACWA is continuing to keep an eye on what goes on to any Bill that imposes tax on water from the legislatures. MRCWD is on ACWA's coalition list to oppose water tax along with other Water districts. GM stated that he has notified our constituents about this issue in the News Letter each month since this came up and will continue to give updates to our customers.

REPORTS

- A. Attorney Report: Attorney Michael Silander stated that he will keep up with any changes on the water tax issue and report back to us. He asked Board members if they had any questions regarding the draft copy of resolution for SB998. Board members stated they were very satisfied on the completion of the policy. No further discussion and Attorney was dismissed at 10:51 a.m.
- B. GM Report: GM went over his monthly report on subjects not covered on the agenda. The GM's report is available for review. GM explained how we use make up water and replacement water to the Board Members.

OTHER BUSINESS

None

CONFERENCES/SEMINARS/MEETINGS

PRESIDENT/DIRECTOR'S COMMENTS

Vice President Spini would like to put in next months agenda to discuss changing Board Meetings to the morning versus having evening meetings. President Dodge suggested that GM place the Board Meeting time change in the News Letter to inform our customers and to hear if they have any comments/opinions on this issue.

ADJOURNMENT

A 1st motion was made by Director Stewart to adjourn the meeting at 11:25 a.m. and was 2nd by Director Critzman. AYE's 5-0, unanimous, motion carries at 100%.

Approved: _____

Ronald Dodge, Board President

Alice Funderburk, Board Secretary

Mariana Ranchos County Water District
Statement of Cash Flows for Board Meetings
May 2019

	May 19
OPERATING ACTIVITIES	
Net Income	-124,257.46
Adjustments to reconcile Net Income to net cash provided by operations:	
405 - Customer Deposit	75.00
410 - Payroll - Parent:410.4 - Aflac E/E Withhold Pre Tax	73.00
410 - Payroll - Parent:410.5 - Aflac E/E Withhold After Tax	87.60
Net cash provided by Operating Activities	-124,021.86
Net cash increase for period	-124,021.86
Cash at beginning of period	789,367.78
Cash at end of period	665,345.92

06/14/19

Mariana Ranchos County Water District
Checking & Saving Accounts

May 31, 19

ASSETS

Current Assets

Checking/Savings

053 - US Bank Parent

053.1 - US Bank Checking #1161 4,629.46

053.2 - CIP Holding Fund 28,111.19

053.4 - Supplemental Water-Restricted 3,848.00

053.5 - Security Fee 7,947.39

053.7 - GM Discretionary Maintenance 2,983.75

Total 053 - US Bank Parent 47,519.79

140 - LAIF - Unrestricted - Parent

140.3 - Capital Improvement Fund Reserv 235,131.09

140.4 - Admin & General Fund Reserve 12,734.39

140.5 - Emergency Fund Reserve 37,643.65

140.6 - Operating Reserve Fund 53,081.00

140.7 - Rate Stabilization Fund Reserve 61,686.00

140.8 - Water Banking Fund Reserve 217,550.00

Total 140 - LAIF - Unrestricted - Parent 617,826.13

Total Checking/Savings 665,345.92

Total Current Assets 665,345.92

TOTAL ASSETS

665,345.92

LIABILITIES & EQUITY

0.00

Mariana Ranchos County Water District
Income Statement
May 2019

06/14/19

Accrual Basis

	May 19
Ordinary Income/Expense	
Income	
600 · Water Sales	33,972.27
605 · Stand-by Charges	1,480.12
606 · Late Fees	465.00
635 · Customer Refunds	0.00
636 · Customer Returned Item Charges	
636.3 · Customer Returned Check Fee	65.00
Total 636 · Customer Returned Item Charges	65.00
655 · Inactive Meters	478.40
656 · Multiple Meters	185.10
657 · Security Fee	1,222.50
690 · Convenience Fees - Parent	
690.5 · Credit Card Fee	183.00
Total 690 · Convenience Fees - Parent	183.00
Total Income	38,051.39
Gross Profit	38,051.39
Expense	
800 · Payroll Exp - Parent	
800.1 · Field Labor	4,939.50
800.2 · Admin Salaries	2,450.50
800.3 · Board Meetings	
800.31 · Directors Compensation	1,000.00
800.32 · Board Secretary Compensation	50.00
Total 800.3 · Board Meetings	1,050.00
800.4 · General Manager Salary	10,939.80
800.6 · On Call (Pager)	180.00
800.8 · Payroll Taxes	1,578.94
800.9 · PR Process Co (QB-Benefit Mall)	161.71
Total 800 · Payroll Exp - Parent	21,300.45
802 · Water Quality Monitor - Parent	
802.1 · Monthly Water Quality Monitor	90.00
Total 802 · Water Quality Monitor - Parent	90.00
805 · Dig Alert	6.60
806 · Pumping Station Power-Parent	
806 2 · Well #2	50.36
806 3 · Moonbeam Booster	508.96
806 5 · Alegre Vista Booster	77.46
806 6 · Well #1	1,978.49
Total 806 · Pumping Station Power-Parent	2,615.27
809 · 3rd Party Supplemental Water	125,000.00
810 · Field Repairs - Parent	
810.1 · Field Repairs	28.56
810.3 · Maint Equip & Tools	240.96
Total 810 · Field Repairs - Parent	269.52
821 · Office Supplies - Parent	
821.1 · Office Supplies	149.00
821.5 · Office Sundries	11.99
Total 821 · Office Supplies - Parent	160.99

Mariana Ranchos County Water District
Income Statement
May 2019

06/14/19

Accrual Basis

	May 19
825 - Computer	
825.2 - Hardware	161.98
825.3 - Software	1,405.00
Total 825 - Computer	1,566.98
830 - Sales Tax (on purchases)	41.04
832 - Bank/IC/Sage NSF/Reject Charges	
832.5 - IC/Sage Reject	15.00
Total 832 - Bank/IC/Sage NSF/Reject Charges	15.00
836 - Billing Fees - Parent	
836.1 - Credit Card Fee (Bankcard Sage)	126.32
836.4 - INV Cloud Monthly Charge	242.40
836.5 - 3rd Party Mailing Fees	280.45
Total 836 - Billing Fees - Parent	649.17
838 - System Improvements	247.65
851 - Legal Fees - Parent	
851.1 - Attorney/Legal	375.00
Total 851 - Legal Fees - Parent	375.00
855 - Office Utilities - Parent	
855.1 - Gas	49.23
855.2 - SCE	85.04
Total 855 - Office Utilities - Parent	134.27
856 - Telephone - Parent	
856.1 - Office	210.50
856.2 - Internet	139.43
856.5 - Cell Phones	34.84
Total 856 - Telephone - Parent	384.77
858 - Repairs & Maint - Parent	
858.2 - Office Repairs/Maint	9.00
858.3 - Tank Maint Program	6,991.29
Total 858 - Repairs & Maint - Parent	7,000.29
863 - Vehicle (Rolling Stock) - Parent	
863.4 - Backhoe Expense	0.00
863.7 - Ditch Witch RT-95	1,094.05
863.8 - Barreto 1324 - D	116.70
Total 863 - Vehicle (Rolling Stock) - Parent	1,210.75
868 - Fuel - Parent	
868.1 - Gasoline	180.16
868.2 - Diesel	301.93
Total 868 - Fuel - Parent	482.09
870 - Personal Safety Equip - Parent	
870.1 - Personal Protect Equip	187.31
870.2 - Uniform (Cintas)	546.70
Total 870 - Personal Safety Equip - Parent	734.01
876 - Shipping	25.00
Total Expense	162,308.85
Net Ordinary Income	-124,257.46
Net Income	-124,257.46

Mariana Ranchos County Water District
Income Statement Previous Year Comparison jim

May 2019

	May 19	May 18	\$ Change	% Change
Ordinary Income/Expense				
Income				
600 · Water Sales	33,972.27	33,397.70	574.57	1.7%
605 · Stand-by Charges	1,480.12	1,440.00	40.12	2.8%
606 · Late Fees	465.00	475.00	-10.00	-2.1%
608 · Turn On/Off Service Warning	0.00	48.80	-48.80	-100.0%
635 · Customer Refunds	0.00	0.00	0.00	0.0%
636 · Customer Returned Item Charges				
636.3 · Customer Returned Check Fee	65.00	25.00	40.00	160.0%
Total 636 · Customer Returned Item Charges	65.00	25.00	40.00	160.0%
655 · Inactive Meters	478.40	548.58	-70.18	-12.8%
656 · Multiple Meters	185.10	198.00	-12.90	-6.5%
657 · Security Fee	1,222.50	1,190.00	32.50	2.7%
690 · Convenience Fees - Parent				
690.5 · Credit Card Fee	183.00	171.00	12.00	7.0%
Total 690 · Convenience Fees - Parent	183.00	171.00	12.00	7.0%
Total Income	38,051.39	37,494.08	557.31	1.5%
Gross Profit	38,051.39	37,494.08	557.31	1.5%
Expense				
800 · Payroll Exp - Parent				
800.1 · Field Labor	4,939.50	2,070.00	2,869.50	138.6%
800.2 · Admin Salaries	2,450.50	1,560.00	890.50	57.1%
800.3 · Board Meetings				
800.31 · Directors Compensation	1,000.00	500.00	500.00	100.0%
800.32 · Board Secretary Compensation	50.00	50.00	0.00	0.0%
Total 800.3 · Board Meetings	1,050.00	550.00	500.00	90.9%
800.4 · General Manager Salary	10,939.80	7,080.78	3,859.02	54.5%
800.6 · On Call (Pager)	180.00	120.00	60.00	50.0%
800.8 · Payroll Taxes	1,578.94	933.65	645.29	69.1%
800.9 · PR Process Co (QB-Benefit Mall)	161.71	89.31	72.40	81.1%
Total 800 · Payroll Exp - Parent	21,300.45	12,403.74	8,896.71	71.7%
802 · Water Quality Monitor - Parent				
802.1 · Monthly Water Quality Monitor	90.00	90.00	0.00	0.0%
802.2 · Lab Tests-Source Wtr Protection	0.00	60.00	-60.00	-100.0%
Total 802 · Water Quality Monitor - Parent	90.00	150.00	-60.00	-40.0%
805 · Dig Alert	6.60	23.20	-16.60	-71.6%
806 · Pumping Station Power-Parent				
806 2 · Well #2	50.36	1,807.44	-1,757.08	-97.2%
806 3 · Moonbeam Booster	508.96	287.13	221.83	77.3%
806 5 · Alegre Vista Booster	77.46	80.62	-3.16	-3.9%
806 6 · Well #1	1,978.49	48.28	1,930.21	3,998.0%
Total 806 · Pumping Station Power-Parent	2,615.27	2,223.47	391.80	17.6%
809 · 3rd Party Supplemental Water	125,000.00	0.00	125,000.00	100.0%
810 · Field Repairs - Parent				
810.1 · Field Repairs	28.56	1,650.80	-1,622.24	-98.3%
810.3 · Maint Equip & Tools	240.96	1,342.21	-1,101.25	-82.1%
Total 810 · Field Repairs - Parent	269.52	2,993.01	-2,723.49	-91.0%
821 · Office Supplies - Parent				
821.1 · Office Supplies	149.00	0.00	149.00	100.0%
821.5 · Office Sundries	11.99	0.00	11.99	100.0%
Total 821 · Office Supplies - Parent	160.99	0.00	160.99	100.0%
825 · Computer				
825.2 · Hardware	161.98	138.05	23.93	17.3%
825.3 · Software	1,405.00	0.00	1,405.00	100.0%
Total 825 · Computer	1,566.98	138.05	1,428.93	1,035.1%
830 · Sales Tax (on purchases)	41.04	36.24	4.80	13.3%
832 · Bank/IC/Sage NSF/Reject Charges				
832.1 · Bank fee	0.00	0.00	0.00	0.0%
832.5 · IC/Sage Reject	15.00	15.00	0.00	0.0%
Total 832 · Bank/IC/Sage NSF/Reject Charges	15.00	15.00	0.00	0.0%
836 · Billing Fees - Parent				
836.1 · Credit Card Fee (Bankcard Sage)	126.32	0.00	126.32	100.0%
836.2 · EFT Fees (Sage)	0.00	29.90	-29.90	-100.0%
836.4 · INV Cloud Monthly Charge	242.40	226.40	16.00	7.1%
836.5 · 3rd Party Mailing Fees	280.45	284.48	-4.03	-1.4%
Total 836 · Billing Fees - Parent	649.17	540.78	108.39	20.0%
838 · System Improvements	247.65	0.00	247.65	100.0%
841 · Shredding Service	0.00	81.31	-81.31	-100.0%

Mariana Ranchos County Water District
Income Statement Previous Year Comparison jim

May 2019

	May 19	May 18	\$ Change	% Change
851 - Legal Fees - Parent				
851.1 - Attorney/Legal	375.00	787.50	-412.50	-52.4%
Total 851 - Legal Fees - Parent	375.00	787.50	-412.50	-52.4%
855 - Office Utilities - Parent				
855.1 - Gas	49.23	34.31	14.92	43.5%
855.2 - SCE	85.04	98.61	-13.57	-13.8%
Total 855 - Office Utilities - Parent	134.27	132.92	1.35	1.0%
856 - Telephone - Parent				
856.1 - Office	210.50	207.05	3.45	1.7%
856.2 - Internet	139.43	139.43	0.00	0.0%
856.5 - Cell Phones	34.84	34.98	-0.14	-0.4%
Total 856 - Telephone - Parent	384.77	381.46	3.31	0.9%
858 - Repairs & Maint - Parent				
858.2 - Office Repairs/Maint	9.00	190.00	-181.00	-95.3%
858.3 - Tank Maint Program	6,991.29	0.00	6,991.29	100.0%
Total 858 - Repairs & Maint - Parent	7,000.29	190.00	6,810.29	3,584.4%
863 - Vehicle (Rolling Stock) - Parent				
863.1 - Truck Expenses	0.00	5.19	-5.19	-100.0%
863.3 - Kubota RTV-X900	0.00	298.72	-298.72	-100.0%
863.4 - Backhoe Expense	0.00	0.00	0.00	0.0%
863.7 - DitchWitch RT-95	1,094.05	51,000.00	-49,905.95	-97.9%
863.8 - Barreto 1324 - D	116.70	0.00	116.70	100.0%
Total 863 - Vehicle (Rolling Stock) - Parent	1,210.75	51,303.91	-50,093.16	-97.6%
867 - Conferences - Parent				
867.1 - Conferences & Seminars	0.00	361.25	-361.25	-100.0%
867.2 - Meals	0.00	320.00	-320.00	-100.0%
867.3 - Lodging	0.00	356.00	-356.00	-100.0%
867.4 - Mileage Reimbursement	0.00	438.18	-438.18	-100.0%
Total 867 - Conferences - Parent	0.00	1,475.43	-1,475.43	-100.0%
868 - Fuel - Parent				
868.1 - Gasoline	180.16	64.01	116.15	181.5%
868.2 - Diesel	301.93	0.00	301.93	100.0%
Total 868 - Fuel - Parent	482.09	64.01	418.08	653.2%
870 - Personal Safety Equip - Parent				
870.1 - Personal Protect Equip	187.31	80.00	107.31	134.1%
870.2 - Uniform (Cintas)	546.70	294.57	252.13	85.6%
Total 870 - Personal Safety Equip - Parent	734.01	374.57	359.44	96.0%
876 - Shipping	25.00	0.00	25.00	100.0%
Total Expense	162,308.85	73,314.60	88,994.25	121.4%
Net Ordinary Income	-124,257.46	-35,820.52	-88,436.94	-246.9%
Other Income/Expense				
Other Income				
910 - Interest Income-District	0.00	6.20	-6.20	-100.0%
Total Other Income	0.00	6.20	-6.20	-100.0%
Net Other Income	0.00	6.20	-6.20	-100.0%
Net Income	-124,257.46	-35,814.32	-88,443.14	-247.0%

Mariana Ranchos County Water District
Check Register for this Month

As of May 31, 2019

Type	Date	Num	Name	Memo	Amount
053 - US Bank Parent					
053.1 - US Bank Checking #1161					
Transfer	05/01/2019			Funds Transfer	-2,700.00
Transfer	05/01/2019			Funds Transfer	-1,122.50
Deposit	05/01/2019			Deposit	133.03
Deposit	05/01/2019			Deposit	654.89
Check	05/01/2019	SAGE	BankCard (Sage Merchant)		-126.32
Deposit	05/02/2019			Deposit	78.81
Deposit	05/02/2019			Deposit	553.93
Check	05/03/2019	ONL	Southwest Gas Corp.	Service Period Mar 15 - Apr 12 2...	-49.23
Deposit	05/03/2019			5/20/2019	1,195.89
Check	05/03/2019	CompuPay	Compupay		-5,577.91
Check	05/03/2019	CompuPay	Compupay		-57.38
Check	05/03/2019	Compupay...	Compupay		-1,677.10
Check	05/03/2019	INV CLOUD	Invoice Cloud Monthly Charge	Invoice # 50-2019-4	-242.40
Deposit	05/03/2019			Deposit	1,449.43
Deposit	05/04/2019			Deposit	285.97
Deposit	05/05/2019			Deposit	145.54
Deposit	05/06/2019			Deposit	101.33
Deposit	05/06/2019			Deposit	1,277.62
Deposit	05/06/2019			Deposit	978.67
Check	05/06/2019	7097	Apple Valley Town and Country Tire, Inc.	Invoice # 83906	-211.97
Check	05/06/2019	7098	Christina Zamora	Deposit Refund Balance	-46.12
Check	05/07/2019	ONL	Aflac	Invoice # 226914	-357.68
Check	05/07/2019	ONL	Flyers Energy	Invoice # CFS-1897159	-122.70
Check	05/07/2019	ONL	Geo-Monitor, Inc.	Invoice # 21674	-90.00
Check	05/07/2019	ONL	Southern California Edison		-2,700.31
Check	05/07/2019	ONL	T-Mobile	Service Period 3/24/19 - 4/23/19	-34.84
Deposit	05/07/2019			Deposit	1,184.66
Deposit	05/08/2019			Deposit	614.66
Deposit	05/09/2019			Deposit	23.62
Deposit	05/09/2019			Deposit	1,331.02
Check	05/10/2019	ONL	Valero Marketing and Supply Company	Statement Closing Date 4/16/19	-180.16
Deposit	05/10/2019			5/20/2019	3,249.22
Deposit	05/10/2019			Deposit	356.04
Deposit	05/10/2019			Deposit	1,133.74
Deposit	05/11/2019			Deposit	65.61
Deposit	05/11/2019			Deposit	233.12
Deposit	05/12/2019			Deposit	68.20
Deposit	05/13/2019			Deposit	253.72
Deposit	05/13/2019			Deposit	1,298.34
Check	05/14/2019	ONL	Creative Technologies	Invoice # 4662	-870.00
Check	05/14/2019	ONL	Michael Silander	Legal Services for Month of April...	-375.00
Check	05/14/2019	ONL	Underground Service Alert	Invoice # 420190457	-6.60
Check	05/14/2019	ONL	Utility Service Co., Inc.	Invoices # 476079 & 476080	-6,991.29
Deposit	05/14/2019			Deposit	425.05
Deposit	05/14/2019			Deposit	1,612.43
Check	05/15/2019	ONL	Cintas Corporation #150	Service Period for April 2019	-546.70
Deposit	05/15/2019			Deposit	2,280.99
Deposit	05/15/2019			Deposit	6,941.44
Deposit	05/16/2019			Deposit	152.20
Deposit	05/16/2019			Deposit	1,568.86
Deposit	05/17/2019			5/20/2019	2,608.81
Check	05/17/2019	CompuPay	Compupay		-5,425.83
Check	05/17/2019	CompuPay	Compupay		-59.69
Check	05/17/2019	Compupay...	Compupay		-1,568.89
Deposit	05/17/2019			Deposit	168.20
Deposit	05/17/2019			Deposit	57.71
Deposit	05/18/2019			Deposit	353.94
Check	05/20/2019	ONL	O'Reilly Auto Parts		-582.10
Check	05/20/2019	ONL	Union Bank	Acct. # 3867 - Jim	-1,316.17
Check	05/20/2019	ONL	Lowe's	Statement date May 2019	-113.00
General Jour...	05/20/2019			#00815403 - Gera, Ana - R01-NSF	-62.56
General Jour...	05/20/2019			#00815403 - Gera, Ana - R01-NSF	-2.50
General Jour...	05/20/2019			#00815403 - Gera, Ana - R01-NSF	-15.00
Deposit	05/20/2019			Deposit	80.62
Deposit	05/20/2019			Deposit	218.14
Deposit	05/21/2019			Deposit	665.38
Check	05/22/2019	ONL	Creative Technologies	Invoice # 4671	-280.45
Deposit	05/22/2019			Deposit	74.48
Deposit	05/23/2019			Deposit	477.83
Deposit	05/23/2019			Deposit	83.76
Deposit	05/23/2019			Deposit	194.77
Deposit	05/24/2019			6/03/19	514.31
Check	05/24/2019	7099	Andy Beinschroth		-125,000.00
Deposit	05/24/2019			Deposit	80.76
Deposit	05/25/2019			Deposit	154.96
Deposit	05/25/2019			Deposit	246.86

8:14 AM

06/14/19

Accrual Basis

Mariana Ranchos County Water District

Check Register for this Month

As of May 31, 2019

Type	Date	Num	Name	Memo	Amount
Deposit	05/26/2019			Deposit	60.71
Deposit	05/26/2019			Deposit	140.54
Deposit	05/27/2019			Deposit	48.46
Deposit	05/27/2019			Deposit	60.16
Deposit	05/28/2019			Deposit	73.26
Deposit	05/28/2019			Deposit	638.99
Deposit	05/29/2019			Deposit	174.47
Deposit	05/29/2019			Deposit	118.84
Check	05/30/2019	ONL	Charter Communications	Service Period 5/18/19 thru 6/17/...	-319.93
Check	05/30/2019	ONL	Creative Technologies	Invoice 4707	-535.00
Check	05/30/2019	ONL	Flyers Energy	Invoice # CFS-1928467	-179.23
Deposit	05/31/2019			6/3/19	935.33
Check	05/31/2019	CompuPay	Compupay		-5,004.60
Check	05/31/2019	CompuPay	Compupay		-44.64
Check	05/31/2019	Compupay...	Compupay		-1,486.13
Deposit	05/31/2019			Deposit	83.76
Deposit	05/31/2019			Deposit	274.49
Total 053.1 · US Bank Checking #1161					-127,844.36
Total 053 · US Bank Parent					-127,844.36
TOTAL					-127,844.36

RESOLUTION NO. 19-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE MARIANA RANCHOS COUNTY WATER DISTRICT ADOPTING THE
PROPOSED BUDGET FOR THE FISCAL YEAR 2019-2020

WHEREAS, the proposed budget of the Mariana Ranchos County Water District for the fiscal year 2019-2020 was duly examined by the Board of Directors at a Regular Meeting held on June 20th, 2019, and

THEREFORE, BE IT RESOLVED that said budget for the fiscal year 2019-2020 is hereby adopted by the Board of Directors of the Mariana Ranchos County Water District.

ADOPTED, SIGNED AND APPROVED this 20th Day of June, 2019.

Ayes: Noes: Abstain: Absent:

Chuck Spini, Vice-President of the Board

ATTEST:

Alice Funderburk, Secretary to the Board

RESOLUTION NO. 19-02

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MARIANA RANCHOS COUNTY WATER DISTRICT, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING WATER RATES, SERVICE INSTALLATION AND CONNECTION CHARGES, DEPOSITS, AND ASSOCIATED FEES FOR THE CALENDAR YEAR 2020

NOW THEREFORE, the Board of Directors of the Mariana Ranchos County Water District does hereby RESOLVE, DETERMINE AND ORDER as follows:

- A. To maintain adequate revenue to ensure fire protection, provide for repairs, maintenance and updating of the system, keep up with increased costs for electrical and governmental fees including supplemental and makeup water;
- B. To bring fixed revenue closer to our fixed costs, improve cash flow and reduce the risk of insufficient revenues related to drought;
- C. To align service installation charges with actual labor and material cost increases as per the Engineering News Record (ENR) and California Construction Costs Index (CCCI);
- D. To accept the recommendations of, and adopt the Financial Planning, Revenue Requirements, Cost of Service and Rate Setting Analysis performed by Robert D. Niehaus, September 27, 2018

WHEREAS, that the water rates, service installation and connection fees, supplemental water fees and miscellaneous fees for the District are hereby fixed as follows:

SECTION 1: WATER RATES

"Service or Base Rate Charge" (by meter size):

Active Service Connections:	¾" - \$41.92	1" - \$48.72	1½" - \$65.14
Inactive Service Connections:	¾" - \$20.18	1" - \$21.58	1½" - \$24.44
Multiple Service Connections:	¾" - \$13.58	1" - \$14.98	1½" - \$17.84

"Variable Commodity (usage) Charge" *Each unit equals 100 cubic feet or 748 gallons.*

\$ 2.59 per unit for 0-800 cu. ft.
\$ 3.27 per unit for 900-1800 cu. ft.
\$ 3.78 per unit for 1900-3800 cu. ft.
\$ 4.29 per unit for 3900 cu. ft. and above.

- (1) A **"Security Charge"** of \$2.50 per month is charged to each account to cover establishment and maintenance of the security components and a contribution to the Capital Improvement Fund.

INSTALLATION CHARGES

(Subject to change as costs increase see item C above)

Parts and Labor:

Installed on the <u>same side</u> of the street as the main--	\$1,060
Installed <u>across a dirt street</u> to the closest main--	\$1,072
Installed <u>under an asphalt street</u> (boring) --	\$1,134
Installed <u>across an asphalt street</u> (20 feet maximum)	\$1,313
Meters 1" and larger	per cost

CONNECTION FEES

<u>Connection Fee</u>	\$9,000
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SUPPLEMENTAL WATER FEE

Per Connection

\$5,000

All above listed Installation Charges, Connection Fees and Supplemental Water Fees can be paid out over a period of twelve (12) months. This is to help foster new service connections in the District.

SECTION 2: Customer water service deposits are hereby fixed as follows: All meter sizes \$75.00.

SECTION 3: Rental and water rates of a 2 inch hydrant meter, for water to be used only within District boundaries, are as follows: \$800 deposit, \$25.00 first day--\$15.00 for every day thereafter and \$4.50 for every 100 cubic feet or 748 gallons.

Water will not be sold for use outside District boundaries.

SECTION 4: Meter Box Reset Charge – The charge for resetting a meter box due to removal of it from the meter location shall be the amount of one hundred Dollars (\$100.00) plus the cost of damage to the meter box and/or contents, in accordance with the provisions of Section 10.14 of the District’s Water Code.

SECTION 5: Emergency Meter Repair – The rates and charges for emergency meter repairs described in Section 10.13 of the District’s Water Code include the following:

Broken Lock	\$50.00
Angle Meter Stop	current cost + 20%
Curb Stop	current cost + 20%
Locking Device	\$150.00
Pull & Reset Meter	\$250.00 (in addition to section 4)
Excavate & Shut off at Main	\$150.00 per hour (minimum charge of one hour)

SECTION 6: Photocopying done for outside agencies and/or individuals will be \$.25 per copy.

SECTION 7: That all resolutions and motions or parts thereof heretofore adopted and in conflict herewith are hereby repealed.

SECTION 8: That these fees and charges are to maintain adequate revenue in the District for the production and distribution of water, increase of fire protection, provide for repairs, maintenance and updating of the system, keep up with increased costs for electricity and governmental fees including supplemental and makeup water.

SECTION 9: That this Resolution shall be in full force and effect immediately after its adoption.

ADOPTED this 20th day of June, 2019.

Dodge_____ Spini_____ Stewart_____ Stiles_____ Critzman_____

Charles Spini, Vice-President of the Board

Alice Funderburk, Secretary to the Board

RESOLUTION NO. 19-03

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE MARIANA RANCHOS COUNTY WATER DISTRICT,
SAN BERNARDINO COUNTY, CALIFORNIA, MAKING ITS DETERMINATION TO
FIX, LEVY AND COLLECT WATER STANDBY ASSESSMENT FOR THE FISCAL
YEAR 2019-2020

WHEREAS, to fix, levy and collect water standby assessments to finance, in part, the capital costs and maintenance and operation expenses for the facilities which provides water service availability to the properties upon which it levied; and

WHEREAS, a written report of Water Standby Assessments for 2019-2020 on such water standby assessments has been prepared and filed with the Secretary of the District; and

NOW, THEREFORE, the Board of Directors of Mariana Ranchos County Water District does hereby **Resolve Determine and Order** as follows:

Section 1. The Board of Directors has found and determined that the water standby assessment is levied to finance, in part, the capital costs and maintenance and operation expenses for the facilities, which provide water service availability to the properties upon which it is levied.

Section 2. That all objections and protests to the report on Water Standby Assessments have been heard and are hereby overruled.

Section 3. That the report and each water standby assessment contained therein are hereby approved and adopted.

Section 4. That the water standby assessment is hereby fixed for the fiscal year commencing July 1, 2019, and ending June 30, 2020, as \$25.00 per year for each acre of, or parcel of, land less than one acre which is within 660 feet of an existing water main, or currently receiving water service, plus the fee the County of San Bernardino charges for collecting this standby charge. Also said Availability or Standby Assessment is levied at \$5.00 per acre for each acre of land or portion thereof, or \$5.00 for each parcel of land less than an acre more than 660 feet from a water main, plus the fee the County of San Bernardino charges for collecting this stand-by charge. Any lands determined to be unbuildable which are under power lines will be assessed at $\frac{1}{2}$ of the applicable rate.

Section 5. That should water service to any parcel of land to which said water standby assessment is applied be interrupted or terminated because of nonpayment of said water assessment or because of non-conformance to any rules and regulations of the District, such water service shall not be reestablished or renewed until all assessments and penalties have been fully paid.

Section 6. That the Secretary shall file with the County Auditor of the County of San Bernardino, in the time and manner specified by the County Auditor, a copy of such written report with a statement endorsed thereon over the signature of the Secretary that such report has been formally adopted by the Board of Directors; and the County Auditor shall enter the amount of such assessment against the respective

lots and parcels of land, and thereafter, the amount of such assessment shall be collected at the time and in the same manner, together with and not separately from, the general taxes for the District and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties, pursuant to §31032.6 of the Water Code.

ADOPTED this 20th day of June, 2019.

Ayes: Noes: Abstain: Absent:

Chuck Spini, Vice-President of the Board

Alice Funderburk, Secretary to the Board

NO STANDBY FEE
CHANGE

MARIANA RANCHOS COUNTY WATER DISTRICT
9600 MANZANITA STREET
APPLE VALLEY, CALIFORNIA 92308
760-247-9405

MRCWD FY 2018-19 Budget vs Actual as of June 12th, 2019

Ordinary Income/Expense

	Income	2018-19 Budget	2018-19 Actual as of June 12th	Addl Expenses Approved by Board	Change	% of Change
	600 · Water Sales	385,000.00	387,458.66		2,458.66	0.64%
	601 · Meter Fees & Installation	2,500.00	1,581.00		(919.00)	-36.76%
	605 · Stand-by Charges	70,000.00	73,831.49		3,831.49	5.47%
	606 · Late Fees	6,000.00	5,774.30		(225.70)	-3.76%
	607 · Turn Off/On Service Fees	100.00	50.00		(50.00)	-50.00%
	608 · Turn on/off Service Warning	500.00	448.60		(51.40)	-10.28%
	609 · Hydrant Meter Rentals	400.00	4,992.50		4,592.50	1148.13%
	615 · Interest Income-District	1,500.00	13,657.88		12,157.88	810.53%
	618 · Supplemental Water Fee	10,000.00	6,250.00		(3,750.00)	-37.50%
	622 · Connection Fee	18,000.00	11,250.00		(6,750.00)	-37.50%
	655 · Inactive Meters	4,000.00	3,475.16		(524.84)	-13.12%
	656 · Multiple Meters	2,000.00	1,805.19		(194.81)	-9.74%
	657 · Security Fee	13,000.00	12,985.00		(15.00)	-0.12%
	699 · Convenience Fees	1,500.00	2,049.00		549.00	36.60%
		<u>514,500.00</u>	<u>525,608.78</u>		<u>11,108.78</u>	<u>2.16%</u>
	Expense					
	800.1 · Field Labor	30,000.00	41,939.50		11,939.50	39.80%
	800.2 · Admin Salaries	25,000.00	20,062.00		(4,938.00)	-19.75%
	800.3 · Directors' Fees	6,000.00	5,700.00		(300.00)	-5.00%
	800.32 · Board Secretary Fees	700.00	750.00		50.00	7.14%
	800.4 · General Manager Salary	92,050.00	93,749.49		1,699.49	1.85%
	800.6 · On Call	1,500.00	1,500.00		0.00	0.00%
	800.8 · Payroll Taxes	13,000.00	14,545.22		1,545.22	11.89%
	801 · Meter Installation Supplies	5,000.00	3,517.82		(1,482.18)	-29.64%
	802 · Water Quality Monitoring	3,000.00	2,815.00		(185.00)	-6.17%
	803A · Payments to Subcontractors	1,000.00	0.00		(1,000.00)	-100.00%
	805 · Dig Alert	500.00	143.65		(356.35)	-71.27%
	806 · Pumping Station Power	32,000.00	31,949.34		(50.66)	-0.16%
	807 · LAFCO Fee	125.00	1,352.32		1,227.32	981.86%
	808 · Cell Phones	500.00	418.62		(81.38)	-16.28%
	809 · Supplemental Water	18,000.00	28,115.00	125,000.00	10,115.00	56.19%
	810 · Field Repairs	7,500.00	3,205.12		(4,294.88)	-57.27%
	811 · Maintenance-Wells & Pumps	1,000.00	252.00		(748.00)	-74.80%
	813 · Watermaster Fees	1,500.00	949.46		(550.54)	-36.70%
	816 · Medical Tests	250.00	136.00		(114.00)	-45.60%
	818.1 · Insurance-Workers Comp	800.00	1,314.49		514.49	64.31%
	818.2 · Insurance-General	8,300.00	9,763.60		1,463.60	17.63%
	821 · Office Supplies	3,000.00	903.60		(2,096.40)	-69.88%
	822 · Mileage Reimbursement	300.00	0.00		(300.00)	-100.00%
	825 · Computer Supplies	5,000.00	5,000.00	8,804.46	0.00	0.00%
	830 · State Tax	2,000.00	1,448.20		(551.80)	-27.59%
	832 · Bank fee	250.00	180.00		(70.00)	-28.00%
	836 · Online Billing Fees	1,600.00	9,031.16		7,431.16	464.45%
	838 · System Improvements	25,000.00	25,000.00	79,000.09	0.00	0.00%
	841 · Shredding Service	400.00	649.96		249.96	62.49%
	851 · Legal Fees	5,000.00	7,287.50		2,287.50	45.75%
	852 · Auditor	7,875.00	8,269.00		394.00	5.00%
	854 · Postage	2,500.00	501.75		(1,998.25)	-79.93%
	855 · Utilities-Office	2,500.00	2,272.52		(227.48)	-9.10%
	856 · Telephone-Office	4,000.00	3,846.72		(153.28)	-3.83%

Shaded up here means we didn't make as much as we forecasted.

Shaded down here means we spent LESS than we forecasted.

	857 · Membership Fees	5,000.00	6,173.00		1,173.00	23.46%
	858 · Repairs & Maintenance	2,500.00	2,254.63		(245.37)	-9.81%
	858 5 · Tank/Well Maintenance Program	100,000.00	73,089.78		(26,910.22)	-26.91%
	859 · Alarm-Office Bldg.	375.00	375.00		0.00	0.00%
	860 · Advertising/Public Awareness	500.00	232.00		(268.00)	-53.60%
	863 · Truck Expenses	15,000.00	13,968.94		(1,031.06)	-6.87%
	867 · Conferences & Seminars	2,000.00	57.87		(1,942.13)	-97.11%
	868 · Fuel	2,000.00	3,290.24		1,290.24	64.51%
	869 · Election Costs	0.00	0.00		0.00	0.00%
	870 · Personal Equipment	4,500.00	4,500.00	2,346.41	0.00	0.00%
	880 · Telemetry/SCADA	1,000.00	4,785.68		3,785.68	378.57%
	900 · Payroll Charges	1,000.00	1,322.78		322.78	32.28%
	Total Expense	<u>441,025.00</u>	<u>436,618.96</u>	<u>215,150.96</u>	<u>(4,406.04)</u>	<u>-1.00%</u>
	Net Ordinary Income	<u>514,500.00</u>	<u>525,608.78</u>			
	Net Income	73,475.00	88,989.82			

MRCWD FY 2018-19 Proposed Budget

Income

600 · Water Sales	400,000.00	
601 · Meter Fees & Installation	2,500.00	
605 · Stand-by Charges	73,000.00	
606 · Late Fees	6,000.00	
607 · Turn Off/On Service Fees	100.00	
608 · Turn on/off Service Warning	500.00	
609 · Hydrant Meter Rentals	400.00	
615 · Interest Income-District	6,000.00	
618 · Supplemental Water Fee	10,000.00	
622 · Connection Fee	18,000.00	
655 · Inactive Meters	4,000.00	
656 · Multiple Meters	2,000.00	
657 · Security Fee	14,000.00	
699 · Convenience Fees	2,000.00	
	538,500.00	4.66%

Expense

800.1 · Field Labor	45,000.00
800.2 · Admin Salaries	25,000.00
800.3 · Directors' Fees	6,000.00
800.32 · Board Secretary Fees	700.00
800.4 · General Manager Salary	99,500.00
800.6 · On Call	1,500.00
800.8 · Payroll Taxes	15,000.00
801 · Meter Installation Supplies	5,000.00
802 · Water Quality Monitoring	3,000.00
803A · Payments to Subcontractors	1,000.00
805 · Dig Alert	500.00
806 · Pumping Station Power	34,000.00
807 · LAFCO Fee	1,500.00
808 · Cell Phones	500.00
809 · Supplemental Water	30,000.00
810 · Field Repairs	7,500.00
811 · Maintenance-Wells & Pumps	1,000.00
813 · Watermaster Fees	1,500.00
816 · Medical Tests	250.00
818.1 · Insurance-Workers Comp	1,500.00
818.2 · Insurance-General	10,000.00
821 · Office Supplies	2,000.00
822 · Mileage Reimbursement	300.00
825 · Computer Supplies	5,000.00
830 · State Tax	2,000.00
832 · Bank fee	250.00
836 · Online Billing Fees	9,000.00

838 · System Improvements	25,000.00	
841 · Shredding Service	400.00	
851 · Legal Fees	5,000.00	
852 · Auditor	8,500.00	
854 · Postage	500.00	
855 · Utilities-Office	2,500.00	
856 · Telephone-Office	4,000.00	
857 · Membership Fees	6,000.00	
858 · Repairs & Maintenance	2,500.00	
858 5 · Tank/Well Maintenance Program	75,000.00	
859 · Alarm-Office Bldg.	375.00	
860 - Advertising/Public Awareness	500.00	
863 · Truck Expenses	15,000.00	
867 · Conferences & Seminars	2,000.00	
868 · Fuel	4,000.00	
869 - Election Costs	0.00	
870 · Personal Equipment	6,500.00	
880 · Telemetry/SCADA	1,000.00	
900 · Payroll Charges	1,500.00	
Total Expense	<u>468,775.00</u>	6.29%
	<u>538,500.00</u>	
Net Income	<u>69,725.00</u>	-5.10%