

**MARIANA RANCHOS COUNTY WATER DISTRICT  
BOARD OF DIRECTORS**

MEETING PLACE: DISTRICT OFFICE  
9600 Manzanita Street  
Apple Valley, CA

Thursday, March 19, 2015  
4:00 p.m.

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*" The mission of the Mariana Ranchos County Water District is to efficiently  
serve our customers with the highest quality water 24/7."*

**REGULAR MEETING  
AGENDA**

1. **CALL MEETING TO ORDER:** Invocation and Pledge of Allegiance.
2. **ROLL CALL:** Directors - Ronald Dodge, Marilyn Cresser, Lauren Stewart and Jon Varley. Attorney Michael Silander will be attending by phone.

3. **APPROVAL OF AGENDA**

**CONSENT AGENDA**

4. A. Approval of the Minutes for the Regular Meeting of February 19, 2015.  
B. Approval of Financial Statements for February 2015. Copies available upon request.

**PUBLIC COMMENT**

5. All comments are limited to 5 minutes, as recognized by the Chair. No action can be taken on subjects not on the Agenda. Please state the subject you wish to address or an item that you request to have on a future Agenda. Please also state your name and address for the record.

**NEW BUSINESS**

6. A. Discuss and approve action to be taken on appointing vacant Directors seat.  
B. Discuss and approve reorganization of the Board.  
C. Discuss and approve action to be taken on account #00821259.  
D. Discuss and approve makeup and replacement water numbers for 2014-15 water season.  
E. Discuss and approve closing the office on 4-16-15; the GM would like to attend a free workshop presented by RCAC in Victorville. Nathan & Phyllis will be on vacation.  
F. Discuss and approve sending the GM to CRWA Conference in April.

7. **ONGOING BUSINESS**

- A. Update on Emergency Generators.
- B. Discuss and approve moving the 2015 election date from August to November.
- C. Discuss and approve Drought Contingency Planning presented by the GM.
- D. Discuss and approve Low Flow/ High Efficiency Toilet Application and process.

8. **INFORMATION REPORTS**

- A. **ATTORNEY'S REPORT**
- B. **GREEN COMMITTEES REPORT**
- C. **GENERAL MANAGER'S REPORTS**

1. Monthly report on subjects not covered on the agenda.

9. **OTHER BUSINESS**

None

10. **CORRESPONDENCE/CONFERENCES/SEMINARS/MEETINGS:** Current correspondence, conferences, seminars and meetings will be noted and discussed for possible authorization and/or action. (All correspondence is available for review at the District office).

- A. **RCAC On-line Training:** 4-1-15 @ 10:00am Operator Basics: Disinfection, 4-7-15 @ 10:00am Board Basics: Capital Improvement Plans, 4-23-15 @ 10:00am Regulations Basics: Surface Water Treatment.
- B. **High Desert Water Summit:** 4-8-15 @ 7:30 am to 11:30am Hilton Garden Inn, 12603 Mariposa Rd, Victorville, CA 92395.
- C. **Reminder:** Next months board meeting has been moved to 4-23-15.

11. **DIRECTOR'S COMMENTS**

Comments by individual Board Members concerning District business, which may be of interest to the Board and the public. No action is to be taken on comments made by the Board members other than to place a matter on a future Agenda.

12. **ADJOURNMENT**

\*\*\* A complete agenda packet containing all accompanying reports for this agenda is available through the District's website at : [www.marianaranchoscwd.org](http://www.marianaranchoscwd.org) \*\*\*

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the below agenda public meeting should be directed to the General Manager's office at (760) 247-9405 at least 24 hours prior to said meeting.

**MARIANA RANCHOS COUNTY WATER DISTRICT**

9600 Manzanita Street  
Apple Valley, CA 92308

**MINUTES**

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 19, 2015

The Regular Meeting of the Board of Directors of the Mariana Ranchos County Water District (MRCWD) was called to order by Board President Ronald Dodge at 4:00 p.m. at the District office, 9600 Manzanita St., Apple Valley, CA. A quorum was declared.

**ROLL CALL**

PRESENT: President Ronald Dodge, Director's; Lauren Stewart, Jon Varley, Marilyn Cresser.

ABSENT: Vice President Dennis Russell, due to illness.

STAFF: James Hansen, General Manager, Phyllis Walker, Office Assistant/Board Secretary and Attorney Michael Silander attended by phone.

AUDIENCE: Customers; Ken Gates & Carol Johnson.

**APPROVAL OF AGENDA**

Director Cresser made a 1<sup>st</sup> motion and a 2<sup>nd</sup> was made by Director Varley for approval of the agenda with a change under new business; 6 B, Board Secretary spoke with customer earlier that day and customer requested this item to be tabled until March meeting. AYE's were 4-0, unanimous, motion carries at 100%.

**CONSENT AGENDA**

Director Stewart made a 1<sup>st</sup> motion and a 2<sup>nd</sup> motion was made by Director Cresser for approval of the consent agenda, items A & B. AYE's 4-0, unanimous, motion carries at 100%.

**PUBLIC COMMENT**

Ken Gates: Update on the weather condition and future forecast for expected rainfall and snow pack conditions up north.

**NEW BUSINESS**

- A. Form 700s were completed by Board Members.
- B. Tabled until March Meeting.
- C. The GM provided information regarding a meeting that he and the board secretary attended at the ROV office on 2-11-2015. A motion was made by President Dodge and 2<sup>nd</sup> by Director Cresser to table further discussion until the March Meeting.
- D. A motion was made by Director Varley and a 2<sup>nd</sup> was made by Director Stewart, to not attend the HDMWA Dinner. AYE's 4-0, unanimous, motion carries at 100%.
- E. A motion was made by Director Stewart and a 2<sup>nd</sup> made by Director Varley to discuss the distribution of low flush toilets provided thru MWA. After some discussion a motion was made by Director Varley to approve the distribution of the toilets and MRCWD will match the number of toilets provided thru MWA thus providing more toilets to our customers. They will be distributed based on need and eligibility; an application will be made available to the customers and the board members will select the recipients. The customer will then have 2 weeks to have the toilet installed by a professional plumber or handyman. The completed project will be inspected by

the GM and one board member to verify installation. If the toilet has not been installed then the customer may incur the expense of the toilet. A 2<sup>nd</sup> was made by Director Stewart, AYE's 4-0, unanimous, motion carries at 100%.

- F. A motion was made by Director Stewart and a 2<sup>nd</sup> by Director Cresser to move the regular board meeting from April 16, 2015 to April 23, 2015. AYE's 4-0, unanimous, motion carries at 100%.
- G. A motion was made by Director Stewart to approve the attendance of the High Desert Water Summit meeting, sponsored by MWA, 4-8-15 from 7:30 am to 11:30 am at the Hilton Garden in Victorville. All Board Members, along with the GM and Board Secretary will be in attendance. A 2<sup>nd</sup> was made by Director Cresser, AYE's 4-0, unanimous, motion carries at 100%.

#### **ONGOING BUSINESS**

- A. ER Generator: In case of a power outage one of the emergency generators is now set up to run the entire office. There has been no word from Federal Distribution on the supply of generators that may be available for purchase. The GM may have another supplier in the works.

#### **INFORMATION REPORTS**

- A. Attorney Report; None.
- B. Green Committee; Director Varley said that Eugene Buchanan called him last week and may have a new financial backer for the Solar project. He anticipates a meeting soon.
- C. Monthly report on subjects not covered on the agenda. The GM's report is available for review.

#### **OTHER BUSINESS**

NONE

#### **CORRESPONDENCE/CONFERENCES/SEMINARS/MEETINGS**

- A. Reviewed upcoming classes that were posted on the agenda.
- B. President Dodge shared a Certificate of Appreciation from the ROV.

#### **DIRECTOR'S COMMENTS**

NONE

#### **CLOSED SESSION**

Adjourn Regular Meeting @ 4:54 pm, followed by a 5 minute recess. Closed Session began at 4:59 pm. Came out of closed session 5:54 pm and the attorney was dismissed.

Reportable Action: The Board received and accepted Vice President's Dennis Russell's letter of resignation.

#### **ADJOURNMENT**

A motion was made by Director Cresser to adjourn the meeting at 5:54 p.m. and was 2<sup>nd</sup> by Director Varley. AYE's 4-0, unanimous, motion carries at 100%.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ronald Dodge, Board President

\_\_\_\_\_  
Phyllis Walker, Secretary to the Board

03/13/15

Mariana Ranchos County Water District  
Checking & Saving Accounts

Feb 28, 15

**ASSETS**

**Current Assets**

**Checking/Savings**

001 - Petty Cash 222.00

**053 - US Bank Parent**

053.1 - US Bank Checking #1161 235,128.55

053.2 - Tank Loan Fund 11,153.47

053.4 - Supplemental Water-Restricted 550.00

053.5 - Security Fee 6,507.95

**Total 053 - US Bank Parent 253,339.97**

**055 - 2013 PR Checks not Cashed -277.05**

**130 - CIP & Debt Resv-Restrict-Parent**

130.2 - AmSec 3 Mo CD - Capitol Imp Res 59,622.99

130.5 - Debt Reserve Acct. - Interest 6,012.50

**Total 130 - CIP & Debt Resv-Restrict-Parent 65,635.49**

**140 - LAIF - Unrestricted - Parent**

140.1 - LAIF-Unrestricted 433.95

140.3 - CIP Fund 170,431.71

140.4 - O&M Reserves 43,078.07

140.5 - Emergency Reserves 27,021.03

140 - LAIF - Unrestricted - Parent - Other 434.38

**Total 140 - LAIF - Unrestricted - Parent 241,399.14**

**180 - LAIF - Restricted - Parent**

180.2 - Debt Reserve - Principle 35,925.00

180.3 - Debt Reserve- Interest -2,159.37

**Total 180 - LAIF - Restricted - Parent 33,765.63**

**Total Checking/Savings 594,085.18**

**Total Current Assets 594,085.18**

**TOTAL ASSETS 594,085.18**

**LIABILITIES & EQUITY 0.00**

**Mariana Ranchos County Water District**  
**Income Statement**  
 February 2015

	Feb 15
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
600 · Water Sales	24,521.69
605 · Stand-by Charges	1,557.41
606 · Late Fees	742.80
608 · Turn On/Off Service Warning	100.00
636 · Customer Returned Item Charges	
636.3 · Customer Returned Check Fee	25.00
<b>Total 636 · Customer Returned Item Charges</b>	25.00
655 · Inactive Meters	276.00
656 · Multiple Meters	201.00
657 · Security Fee	1,119.50
690 · Convenience Fees - Parent	
690.5 · Credit Card Fee	99.00
<b>Total 690 · Convenience Fees - Parent</b>	99.00
<b>Total Income</b>	28,642.40
<b>Gross Profit</b>	28,642.40
<b>Expense</b>	
800 · Payroll Exp - Parent	
800.1 · Field Labor	1,815.00
800.2 · Admin Salaries	1,476.00
800.3 · Board Meetings	
800.31 · Directors Compensation	400.00
800.32 · Board Secretary Compensation	100.00
<b>Total 800.3 · Board Meetings</b>	500.00
800.4 · General Manager Salary	5,700.44
800.6 · On Call (Pager)	120.00
800.8 · Payroll Taxes	3,464.24
800.9 · PR Process Co (QB-Benefit Mall)	57.73
<b>Total 800 · Payroll Exp - Parent</b>	13,133.41
801 · Installation/ Repair Supplies	
801.1 · Meter Installation supplies	147.54
801.3 · clamps saddles taps	149.00
<b>Total 801 · Installation/ Repair Supplies</b>	296.54
802 · Water Quality Monitor - Parent	
802.1 · Monthly Water Quality Monitor	90.00
<b>Total 802 · Water Quality Monitor - Parent</b>	90.00
806 · Pumping Station Power-Parent	
806 2 · Well #2	805.88
806 3 · Moonbeam Booster	304.91
806 5 · Alegre Vista Booster	61.84
806 6 · Well #1	809.20
<b>Total 806 · Pumping Station Power-Parent</b>	1,981.83
810 · Field Repairs - Parent	
810.3 · Maint Equip & Tools	127.57
<b>Total 810 · Field Repairs - Parent</b>	127.57
818 · Insurance - Parent	
818.2 · Property/Liability	2,050.00
<b>Total 818 · Insurance - Parent</b>	2,050.00
821 · Office Supplies - Parent	
821.1 · Office Supplies	80.64
821.4 · Toner/Ink	184.85
<b>Total 821 · Office Supplies - Parent</b>	265.49

**Mariana Ranchos County Water District**  
**Income Statement**  
 February 2015

	Feb 15
825 - Computer	
825.4 - Tech Support	2,114.99
<b>Total 825 - Computer</b>	<b>2,114.99</b>
826 - Risk Control	3,540.78
830 - Sales Tax (on purchases)	376.09
832 - Bank/IC/Sage NSF/Reject Charges	
832.1 - Bank fee	6.00
832.5 - IC/Sage Reject	15.00
<b>Total 832 - Bank/IC/Sage NSF/Reject Charges</b>	<b>21.00</b>
836 - Billing Fees - Parent	
836.2 - EFT Fees (Sage)	30.30
836.4 - INV Cloud Monthly Charge	208.00
<b>Total 836 - Billing Fees - Parent</b>	<b>238.30</b>
841 - Shredding Service	71.66
851 - Legal Fees - Parent	
851.1 - Attorney/Legal	1,240.00
<b>Total 851 - Legal Fees - Parent</b>	<b>1,240.00</b>
855 - Office Utilities - Parent	
855.1 - Gas	74.63
855.2 - SCE	126.18
<b>Total 855 - Office Utilities - Parent</b>	<b>200.81</b>
856 - Telephone - Parent	
856.1 - Office	105.70
856.2 - Internet	201.83
856.5 - Cell Phones	31.60
<b>Total 856 - Telephone - Parent</b>	<b>339.13</b>
858 - Repairs & Maint - Parent	
858.3 - Tank Maint Program	8,136.18
<b>Total 858 - Repairs &amp; Maint - Parent</b>	<b>8,136.18</b>
863 - Vehicle (Rollng Stock) - Parent	
863.1 - Truck Expenses	16.09
<b>Total 863 - Vehicle (Rollng Stock) - Parent</b>	<b>16.09</b>
868 - Fuel - Parent	
868.1 - Gasoline	26.00
868.2 - Diesel	58.33
868.3 - Fed Fuel Tax ADJ	-1.94
868.7 - Red Diesel	42.08
<b>Total 868 - Fuel - Parent</b>	<b>124.47</b>
870 - Personal Safety Equip - Parent	
870.1 - Personal Protect Equip	40.00
870.2 - Uniform (Cintas)	390.10
<b>Total 870 - Personal Safety Equip - Parent</b>	<b>430.10</b>
<b>Total Expense</b>	<b>34,794.44</b>
<b>Net Ordinary Income</b>	<b>-6,152.04</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
910 - Interest Income-District	2.01
<b>Total Other Income</b>	<b>2.01</b>
<b>Net Other Income</b>	<b>2.01</b>
<b>Net Income</b>	<b>-6,150.03</b>

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03/13/15

**Mariana Ranchos County Water District**  
**Statement of Cash Flows for Board Meetings**  
February 2015

	<u>Feb 15</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	-6,150.03
Adjustments to reconcile Net Income to net cash provided by operations:	
405 - Customer Deposit	-75.00
410 - Payroll - Parent:410.1 - PR Tax Liability	<u>2,489.81</u>
Net cash provided by Operating Activities	<u>-3,735.22</u>
Net cash increase for period	-3,735.22
Cash at beginning of period	<u>597,820.40</u>
Cash at end of period	<u><u>594,085.18</u></u>



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03/13/15

Accrual Basis

**Mariana Ranchos County Water District  
Check Register for this Month**

As of February 28, 2015

Type	Date	Num	Name	Memo	Amount
<b>053 - US Bank Parent</b>					
<b>053.1 - US Bank Checking #1161</b>					
Deposit	02/01/2015			Deposit	59.60
Deposit	02/01/2015			Deposit	47.40
Transfer	02/01/2015			Funds Transfer for Security Fees	-1,202.50
Transfer	02/01/2015			Funds Transfer for Tank Loan	-2,700.00
Deposit	02/02/2015			Deposit	114.00
Deposit	02/02/2015			Deposit	756.20
Check	02/03/2015	6792	T-Mobile	Account # 34378452	-33.63
Check	02/03/2015	6793	Shred It	Account # 12140247	-71.66
Check	02/03/2015	6794	Inland Water Works Supply	Invoice # 271078	-160.92
Check	02/03/2015	6795	Utility Service Co., Inc.	Customer # 41131	-8,298.68
Check	02/03/2015	6796	Southern California Edison	Account # 2-21-351-6206	-2,108.01
Check	02/03/2015	6797	O'Reilly Auto Parts	Customer # 253174	-17.38
Check	02/03/2015	6798	Goodspeed Distributing, Inc.	Account # 10816	-100.41
Deposit	02/03/2015			Deposit	52.70
Deposit	02/03/2015			Deposit	1,248.80
General Jour...	02/03/2015			Cox, Paul / 00832145 / Check R...	-2.50
General Jour...	02/03/2015			Cox, Paul / 00832145 / Check R...	-56.40
General Jour...	02/03/2015			Cox, Paul / 00832145 / Check R...	-50.00
General Jour...	02/03/2015			Cox, Paul / 00832145 / Check R...	-25.00
General Jour...	02/03/2015			Cox, Paul / 00832145 / Check R...	-15.00
Check	02/03/2015	INV CLOUD	Invoice Cloud Monthly Charge		-208.00
Deposit	02/04/2015			Deposit	890.00
Check	02/05/2015	6799	First Bankcard (Jim)	Account # 5477 2593 4874 4751	-345.95
Check	02/05/2015	6800	First Bankcard (Phyllis)	Account # 5477 2593 4723 5611	-247.09
Deposit	02/05/2015			Deposit	866.30
Deposit	02/06/2015			2-18-15	1,145.20
Deposit	02/06/2015			Deposit	57.30
Deposit	02/06/2015			Deposit	558.00
Deposit	02/07/2015			Deposit	70.20
Deposit	02/08/2015			Deposit	48.10
Deposit	02/08/2015			Deposit	110.90
Check	02/08/2015	6801	Aflac	Invoice # 775046	-397.58
Check	02/09/2015	6802	Cintas Corporation #150	Account # 150-02400	-390.10
Check	02/09/2015	6803	Lernieux & O'Neill	Client Matter NO 190	-1,240.00
Deposit	02/09/2015			Deposit	1,076.90
Check	02/10/2015	6804	Lowe's	Account # 9800 690122 1	-843.83
Check	02/10/2015	6805	Customer Refund Check	Refund of Remaining Deposit for...	-16.10
Deposit	02/10/2015			Deposit	559.80
Deposit	02/10/2015			Deposit	73.20
Deposit	02/11/2015			Deposit	882.30
Check	02/12/2015	CompuPay	Compupay		-3,654.00
Check	02/12/2015	CompuPay	Compupay		-1,186.03
Deposit	02/12/2015			Deposit	1,029.90
Deposit	02/13/2015			2-18-15	2,861.70
Check	02/13/2015	CompuPay	Compupay		-25.49
Deposit	02/13/2015			Deposit	52.70
Deposit	02/13/2015			Deposit	1,369.70
Check	02/13/2015				-6.00
Deposit	02/14/2015			Deposit	47.40
Deposit	02/15/2015			Deposit	61.80
Deposit	02/15/2015			Deposit	220.00
Deposit	02/16/2015			Deposit	447.50
Deposit	02/16/2015			Deposit	3,253.40
Deposit	02/17/2015			Deposit	2,323.89
Deposit	02/17/2015			Deposit	86.40
Check	02/18/2015	6806	Geo-Monitor, Inc.	Invoice # 16405	-90.00
Check	02/18/2015	6807	Charter Communications	Account # 8245 10 076 0042560	-284.42
Deposit	02/18/2015			Deposit	264.20
Check	02/19/2015	6808	Bromley Electric	Randy Taylor	-3,135.96
Deposit	02/19/2015			Deposit	37.00
Deposit	02/20/2015			2-23-15	1,240.90
Deposit	02/20/2015			Deposit	226.50
Deposit	02/20/2015			Deposit	51.50
Deposit	02/23/2015			Deposit	1,557.41
Check	02/23/2015	6809	Southwest Gas Corp.	Account # 121-1095202-002	-74.63
Check	02/23/2015	6810	SEMS Technologies, LLC	Invoice # A-5744	-1,845.00
Deposit	02/23/2015			Deposit	444.30
Deposit	02/24/2015			Deposit	420.00
Deposit	02/24/2015			Deposit	557.70
Deposit	02/25/2015			Deposit	130.00
Deposit	02/25/2015			Deposit	347.70
Check	02/26/2015	6811	ACWA/Joint Powers Insurance Authority	Property Program Renewal / Me...	-2,050.00
Check	02/26/2015	6812	Valero Marketing and Supply Company	Account # 6960 2563	-24.06
Deposit	02/26/2015			Deposit	461.60
Deposit	02/26/2015			Interest	2.01
Deposit	02/27/2015			Deposit	1,051.30

9:09 AM

03/13/15

Accrual Basis

Mariana Ranchos County Water District

Check Register for this Month

As of February 28, 2015

Type	Date	Num	Name	Memo	Amount
Deposit	02/27/2015			Deposit	259.60
Deposit	02/27/2015			Deposit	483.60
Check	02/27/2015	CompuPay	Compupay		-4,084.48
Check	02/27/2015	CompuPay	Compupay		-1,303.78
Check	02/27/2015	CompuPay	Compupay		-32.24
Check	02/27/2015	Sage	Sage Payment Solutions		-30.30
Deposit	02/28/2015			Deposit	117.60
Deposit	02/28/2015			Deposit	226.20
Deposit	02/28/2015			Deposit	469.00
Total 053.1 · US Bank Checking #1161					-7,637.72
Total 053 · US Bank Parent					-7,637.72
<b>TOTAL</b>					<b>-7,637.72</b>

APPENDIX B

FEBRUARY 25, 2015

PRODUCER REPLACEMENT WATER  
AND  
MAKEUP WATER OBLIGATIONS  
AND  
ASSESSMENTS DUE FOR 2013-14  
(UNLESS OTHERWISE NOTED ALL AMOUNTS SHOWN ARE IN ACRE-FEET)

ALTO SUBAREA

PRODUCER	2013-14 FREE PRODUCTION ALLOWANCE						2013-14 VERIFIED PRODUCTION <sup>6</sup>	UNUSED FPA <sup>7</sup>	REPLACEMENT WATER OBLIGATION <sup>8</sup>	PRODUCTION SUBJECT TO MAKEUP OBLIGATION <sup>9</sup>	MAKEUP WATER OBLIGATION	ASSESSMENTS DUE BY JULY 1, 2015 (AMOUNTS IN DOLLARS)				
	BASE ANNUAL PRODUCTION	BASE FREE PRODUCTION ALLOWANCE <sup>1</sup>	CARRYOVER FROM PREVIOUS YEAR <sup>2</sup>	TRANSFERS + OR (-)		TOTAL <sup>5</sup>						REPLACEMENT WATER OBLIGATION <sup>8</sup>	MAKEUP WATER OBLIGATION	REPLACEMENT WATER OBLIGATION	MAKEUP WATER OBLIGATION	TOTAL
				2012-13 CARRYOVER <sup>3</sup>	2013-14 FPA <sup>4</sup>											
LANGLEY, JAMES	5	4	4	(4)	0	4	0	4	0	0	0.00	0.00	0.00	0.00		
LAWSON, ERNEST AND BARBARA	15	12	11	(11)	0	12	2	10	0	2	0.05	0.00	22.40	22.40		
LENHART, RONALD AND TONI	37	30	30	0	0	60	8	30	0	8	0.21	0.00	94.08	94.08		
LHC ALLIGATOR, LLC	498	399	399	(399)	0	399	0	399	0	0	0.00	0.00	0.00	0.00		
LOUNSBURY, J. PETER AND CAROLYN (SEE NOTE 13)	181	145	145	0	0	290	0	145	0	0	0.00	0.00	0.00	0.00		
LOW, DEAN	199	160	160	(160)	0	160	0	160	0	0	0.00	0.00	0.00	0.00		
LUCKEY, MANLEY J.	300	240	99	(90)	0	249	258	0	9	249	6.42	4,032.00	2,876.16	6,908.16		
<b>MARIANA RANCHOS COUNTY WATER DISTRICT</b>	<b>245</b>	<b>147</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>147</b>	<b>194</b>	<b>0</b>	<b>47</b>	<b>147</b>	<b>3.79</b>	<b>21,056.00</b>	<b>1,697.92</b>	<b>22,753.92</b>		
MCINNIS, WILLIAM S.	30	24	12	(12)	0	24	14	10	0	14	0.36	0.00	161.28	161.28		
MLH, LLC	13	11	11	0	0	22	4	11	0	4	0.10	0.00	44.80	44.80		
NAVAJO MUTUAL WATER COMPANY	88	53	53	0	0	106	28	53	0	28	0.72	0.00	322.56	322.56		
NUÑEZ, LUIS SEGUNDO	0	0	0	0	0	0	1	0	1	0	0.00	448.00	0.00	448.00		
NIINN, DONALD AND PEARL	36	29	28	(28)	0	29	1	28	0	1	0.03	0.00	13.44	13.44		
ORO GRANDE SCHOOL DISTRICT	107	65	65	0	0	130	40	65	0	40	1.03	0.00	461.44	461.44		
PEARSON, DERYL B.	22	18	18	0	0	36	0	18	0	0	0.00	0.00	0.00	0.00		
PERRY, THOMAS A.	5	4	3	(3)	0	4	1	3	0	1	0.03	0.00	13.44	13.44		
PHAM, ET AL. (FORMERLY: AQUA CAPITAL MANGEMENT, LP - AGRICULTURE)	0	0	0	0	0	0	48	0	48	0	0.00	21,504.00	0.00	21,504.00		
PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT	355	213	42	0	0	255	169	86	0	169	4.36	0.00	1,953.28	1,953.28		
PITTMAN, LEROY W.	148	119	119	0	0	238	1	119	0	1	0.03	0.00	13.44	13.44		
POLICH, LEE AND DONNA	65	52	52	0	0	104	0	52	0	0	0.00	0.00	0.00	0.00		
RANCHERITOS MUTUAL WATER COMPANY	169	102	0	0	0	102	114	0	12	102	2.63	5,376.00	1,178.24	6,554.24		
RIM PROPERTIES, A GENERAL PARTNERSHIP	9	8	8	(8)	0	8	0	8	0	0	0.00	0.00	0.00	0.00		
RIVERSIDE CEMENT COMPANY - AGRICULTURE	643	515	515	(515)	0	515	0	515	0	0	0.00	0.00	0.00	0.00		
RIVERSIDE CEMENT COMPANY - ORO GRANDE PLANT	2,809	1,686	1,340	(1,340)	0	1,686	340	1,346	0	340	8.76	0.00	3,924.48	3,924.48		
ROSS, CARL E. LIVING TRUST	824	660	0	5	(660)	5	5	0	0	5	0.13	0.00	58.24	58.24		
RUE RANCH	30	24	24	0	0	48	3	24	0	3	0.08	0.00	35.84	35.84		
SAN BERNARDINO COUNTY - HIGH DESERT DETENTION FAC	0	0	0	0	0	0	41	0	41	0	0.00	18,368.00	0.00	18,368.00		
SAN BERNARDINO COUNTY SERVICE AREA 42	465	279	192	(192)	0	279	85	194	0	85	2.19	0.00	981.12	981.12		
SAN BERNARDINO COUNTY SERVICE AREA 64	3,822	2,294	0	422	110	2,826	2,995	0	169	2,826	72.84	75,712.00	32,632.32	108,344.32		
SAN BERNARDINO COUNTY SERVICE AREA 70J	1,015	609	0	629	0	1,238	1,784	0	546	1,238	31.91	244,608.00	14,295.68	258,903.68		
SAPP, ROBERT D. AND LEE, TERESA J.	42	34	18	(18)	0	34	7	27	0	7	0.18	0.00	80.64	80.64		
SCRAY, MICHELE A. TRUŠT	15	12	12	(12)	0	12	1	11	0	1	0.03	0.00	13.44	13.44		
SERVICE ROCK PRODUCTS CORPORATION	20	12	0	0	0	12	16	0	4	12	0.31	1,792.00	138.88	1,930.88		

Join Us!



Tahoe 2015

April 27-30

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## **Nearly 100 training hours to choose from at this year's Expo!**

Contact Hours for water system and wastewater operators are available for eligible sessions, enabling you to meet most or all your training requirements at one time. \$425 per person for Members or \$525 per person for Non-Members. Group rates available. Contact our Training Department for details.

*For more information, visit [www.calruralwater.org](http://www.calruralwater.org) or call 800.833.0322*



**The Mojave Water Agency and the Victor Valley Chamber of Commerce invite you to join us at the**  
**2nd Annual High Desert Water Summit**

**Science: The Key to Managing Water  
in a Changing World**

Featuring the Governor's Top Groundwater Leader **Gordon Burns**,  
Undersecretary for the California Environmental Protection Agency



**When:** April 8, 2015

**Time:** 7:30 to 11:30 a.m.

**Where:** Hilton Garden Inn in Victorville

**Who should attend:** Community Leaders, Water Professionals,  
Residents; and Industry, Development, and Real Estate Professionals

**Find Out How We're Doing in the Drought and Receive  
Information on Our Local Water Levels!**

Don't miss this opportunity to learn how science can more efficiently manage our water resources and provide reliable data to plan for our region's future growth.

The program includes a full buffet breakfast and costs \$10 per person in addition to a \$1.24 processing fee.

For more information, contact the Mojave Water Agency at 760.946.7000.

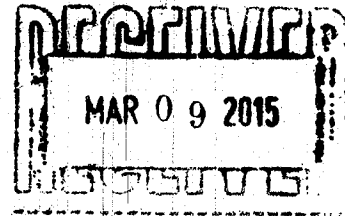
To register for the Water Summit, please go to:

<https://www.eventbrite.com/e/high-desert-water-summit-tickets-15715365080>.





March 4, 2015



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Mr. James Hansen, Jr., General Manager  
Mariana Ranchos County Water District  
9600 Manzanita Street  
Apple Valley, CA 92308-8667

**Re: Workers' Compensation, Liability, and Property Risk Assessment**

Dear Jim:

It is always a pleasure to visit Mariana Ranchos County Water District. Thank you for your time and the update you provided during my visit on February 23, 2015.

We reviewed loss history. The District has not experienced a reported loss in any of the coverage programs (Property, Liability, Workers' Compensation) for at least five policy years. As a reflection of this claims experience, the District's Experience Modification rates are below 1.0. This results in premium discounts and insurance cost savings. I shared this information with Ronald Dodge, MRCWD Board President. Ron joined us during our meeting.

We discussed recent changes to risk transfer. Many changes have affected contract language, insurance coverage, and endorsements. The JPIA has made this a major focus for 2015. Members are asked to make sure that the following best practices are being used concerning risk transfer:

- Written agreements are in place for all work, consulting, and services performed.
- Contract language, insurance coverage amounts, and endorsements have been updated and reviewed by legal counsel and/or JPIA Member Services.
- District management is aware that a Risk Transfer Hotline has been established by JPIA to assist members. This is a benefit of your membership, with no cost for up to six-hours of consultation.
- All individuals responsible for contracting should complete updated Risk Transfer training. This can be accomplished through a recorded webinar or classroom training.

Questions regarding risk transfer can be forwarded to Nidia Watkins, Member Services Representative, ([nwatkins@acwajpia.com](mailto:nwatkins@acwajpia.com)), or me. I left information on the Risk Transfer Hotline and training.

Mr. James Hansen, Jr., General Manager  
Mariana Ranchos County Water District  
March 4, 2015  
Page 2

Thank you for adopting the JPIA's "Commitment to Excellence" (C2E) in 2014. It was great to see the signed certificate displayed in a prominent position in the main office. As a reminder, the C2E Program focuses on areas that expose our members and the pool to the most frequent and highest valued claims. Best practices guidelines are available to assist members to reduce these exposures, such as the risk transfer topics.

Your District is due for an updated property appraisal in 2015. Chuck Wagenseller, JPIA Cost Estimator/Risk Management Consultant, will contact you to schedule a visit in the next few months. Chuck will review whether items such as SCADA equipment can be listed as a single value at various locations. Using this method can sometimes save members on the cost of property insurance.

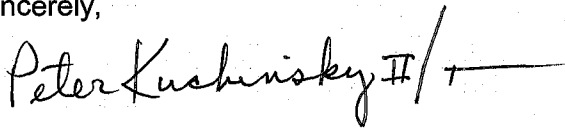
I appreciated your update on District operations and local consolidation efforts. Please keep us informed as to the progress and timing of these efforts. Depending on the agencies consolidated, it may be necessary for the JPIA to review insurance coverage and update Property Schedules.

I emailed the application for water service used by Coachella Valley Water District. It includes language to limit their liability regarding water shutoff and the operation of fire sprinklers. You may want to review the application with District legal counsel, should you choose to use it.

In response to your question regarding refunds for 2015, our Executive Board will review these during the March and April meetings. I will pass on any information to you as soon as it is available.

We welcome the opportunity to provide risk management services and insurance coverage for the District. If you have any questions or need additional assistance, please contact me at (760) 224-4322, or [pkuchinsky@acwaipia.com](mailto:pkuchinsky@acwaipia.com).

Sincerely,



Peter Kuchinsky II, CSP, CEAS I  
Lead Risk Management Consultant

304:fl

Enc. Risk Transfer Hotline Flyer

c: JPIA Member Services  
JPIA Risk Management Committee  
Ronald Dodge, JPIA Board Member