

**MARIANA RANCHOS COUNTY WATER DISTRICT  
BOARD OF DIRECTORS**

MEETING PLACE: DISTRICT OFFICE  
9600 Manzanita Street  
Apple Valley, CA

Thursday, February 20th, 2014  
4:00 p.m.

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*" The mission of the Mariana Ranchos County Water District is to efficiently  
serve our customers with the highest quality water 24/7."*

**REGULAR MEETING  
AGENDA**

1. **CALL MEETING TO ORDER:** Invocation and Pledge of Allegiance.
2. **ROLL CALL:** Directors –Ronald Dodge, Marilyn Cresser, Dennis Russell, Lauren Stewart and Jon Varley. Attorney Michael Silander will be attending by phone.

**APPROVAL OF AGENDA**

4. **CONSENT AGENDA**
  - Approval of the Minutes for the Regular Meeting of January 16<sup>th</sup>, 2014.
  - Approval of Financial Statements for January 2014. Copies available upon request.
  - Approval of checks for signature. (Directors' Fees)

**PUBLIC COMMENT**

5. All comments are limited to 5 minutes, as recognized by the Chair. No action can be taken on subjects not on the Agenda. Please state the subject you wish to address or an item that you request to have on a future Agenda. Please also state your name and address for the record.

**NEW BUSINESS**

6. A. Discuss and approve Drought Presentation Ideas:
  1. Website
  2. Flyer
  3. Ordinance #105
- B. Discuss and approve training for Board Members at MWA presented by SDRMA.

**ONGOING BUSINESS**

7. A. District Retention & Destruction Plan.
- B. Discuss and approve Ethics training date for Directors and staff.

**INFORMATION REPORTS**

8. A. **ATTORNEY'S REPORT**
- B. **GREEN COMMITTEES REPORT**
- C. **VICE-PRESIDENT'S REPORT on meetings attended**
- D. **GENERAL MANAGER'S REPORTS**
  1. Monthly report on subjects not covered on the agenda.
  2. Video tour of District Facilities to include:

1. Tanks
2. Wells
3. New Security Features

### **OTHER BUSINESS**

9. **CORRESPONDENCE/CONFERENCES/SEMINARS/MEETINGS:** Current correspondence, conferences, seminars and meetings will be noted and discussed for possible authorization and/or action. (All correspondence is available for review at the District office).
  - A. **RCAC On-line Training:** 3/18/14 Board Basics: Safe Drinking Water Act, 3/19/14 Nitrates, 4/08/14 Consumer Confidence Reports, 4/09/14 Board Basics: Financial Management, 5/14/14 Board Basics: Capital Improvement Plans, 5/15/14 Sanitary Survey Preparation, 6/03/14 Drought Contingency Planning, 6/04/14 Emergency Response Planning, 6/17/14 Energy Efficiency, 6/18/14 Board Basics: Rate Setting.
  - B. **ABC's of Water, "Surrounded by Ancients", March 25th, 2014 at 5:30pm.** Mojave Water Agency meeting room located on Headquarters Drive in Apple Valley.
  - C. **Lucerne Valley Class , March 26<sup>th</sup>, 2014.** Special Meeting for Training.

### **DIRECTOR'S COMMENTS**

10. Comments by individual Board Members concerning District business, which may be of interest to the Board and the public. No action is to be taken on comments made by the Board members other than to place a matter on a future Agenda.

### **ADJOURNMENT**

11. **Adjournment.**

\*\*\* A complete agenda packet containing all accompanying reports for this agenda is available through the District's website at : [www.marianaranchoscwd.org](http://www.marianaranchoscwd.org) \*\*\*

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the below agenda public meeting should be directed to the General Manager's office at (760) 247-9405 at least 24 hours prior to said meeting.

**MARIANA RANCHOS COUNTY WATER DISTRICT**

9600 Manzanita Street

Apple Valley, CA 92308

**MINUTES**

REGULAR MEETING OF THE BOARD OF DIRECTORS

January 16, 2014

1. The Regular Meeting of the Board of Directors of the Mariana Ranchos County Water District (MRCWD) was called to order by Board Vice President Ronald Dodge at 4:00 p.m. at the District office, 9600 Manzanita St., Apple Valley, CA. A Quorum was declared.

**ROLL CALL**

2. PRESENT: Ronald Dodge, Marilyn Cresser, Jon Varley, Dennis Russell and Lauren Stewart.  
STAFF: James Hansen, GM, Phyllis Walker, Office Assistant/Board Secretary and Attorney Michael Silander via phone.  
AUDIENCE: Customer Ken Gates.

**APPROVAL OF AGENDA**

3. First Motion by Director Russell and seconded by Director Cresser, AYE's were unanimous. Director Stewart would like it to be noted that at the previous board meeting her and Director Russell both felt they have not been on the board long enough to participate in the G.M.'s evaluation and wish to abstain.

**CONSENT AGENDA**

4. First Motion by Director Russell and seconded by Director Cresser, AYE's were unanimous.

**PUBLIC COMMENT**

5. Customer Ken Gates introduced himself, he has lived in our water district since November of 2012 and would like to volunteer to be on our Green Committee.

**NEW BUSINESS**

6.
  - a. A motion was made by Director Varley and 2<sup>nd</sup> by Director Russell, all AYE's were unanimous. Classes and trainings will be treated as Special Meetings and will be agendized, all trainings and classes except for Ethics are on a volunteer basis and no monetary compensation will be given to the board. The Board secretary will receive compensation in the amount of \$50.00 per Special Meeting, because she has to take notes and type the minutes.
  - b. Utility Management and a Tune Up classes will be held on January 22, 2014, sponsored by the CRWA and the MWA. All board members are invited to attend with the staff. This will be agendized as a Special Meeting.
  - c. Directors were given their form 700 for 2013 to complete and return to the Board Secretary.
  - d. Director Cresser made the first motion and a 2<sup>nd</sup> motion by Director Stewart was made, all AYE's were unanimous. Retention and destruction of MRCWD records will be tabled until the next meeting; the G.M. was just given some current information from the attorney and did not have time to prepare this information with for the board.

## ONGOING BUSINESS

7.
  - a. After discussion and with the advice of the Attorney, a motion was made by Director Varley and 2<sup>nd</sup> by Director Cresser, all Aye's at 100% to remove section 7.3.4, the board also removed section 7.3.2 from the Board of Directors Handbook.  
4:37 pm Attorney Michael Silander was released from the meeting.
  - b. Performance and Salary review were discussed. The GM has helped MRCWD to grow and continues to do this with his knowledge and leadership abilities. Director Varley 1<sup>st</sup> motion and Director Cresser 2<sup>nd</sup> the motion, all AYE's were unanimous. The G.M.'s salary Will be increased by 5% and made retroactive to November 1, 2013.
  - c. A motion was made by Director Stewart and 2<sup>nd</sup> by Director Cresser, Director Varley recused himself and the remaining votes were all Aye's. The board agreed to reimburse customer Varley for his lost time in the amount of \$800.00 and \$300.00 for the replacement cost of plants and pots, totaling \$1100.00. They also agreed that MRCWD will not charge him for his regular water bill for the month of December 2013 and January 2014. As of now the Sagebrush Project is complete and the only thing that may have to be addressed in the future is the large tree on the property.
  - d. Director Stewart made the 1<sup>st</sup> motion and Director Varley 2<sup>nd</sup> it, all Aye's carried over 100% to ratify Resolution 11-07 for another year.

## INFORMATION REPORTS

8.
  - a. Nothing new to report.
  - b. Nothing new to report. Director Varley will be the Chair on the Committee and Director Stewart will be the Assistant Chair. Appointees, Ken Gates and Chuck Spini were added to the Green committee.
  - c. Monthly report on subjects not covered on the agenda. The G.M.'s report is available for review.

## OTHER BUSINESS

9.
  - a. RCAC online training dates were discussed, *1/21/14 Strategic Planning, 2/11/14 Board Basics: Board Roles & Responsibilities.*
  - b. *ABC's of Water*, January 28<sup>th</sup>, 2014 @ 5:30pm. MWA meeting room located on Headquarters Dr, Apple Valley.

## PRESIDENT'S COMMENTS

10. President Dodge would like President's comments removed, things will be discussed as a group.

## DIRECTOR'S COMMENTS

11. Director Russell said he really enjoyed our "get together" last month and would like to have more of them.  
Director Stewart said she will get some dates together for the Green Committee and invite the Solar staff to join them.

Director Varley suggested we tour our pumps and wells after a training/class.  
Ken Gates would like to tour other Solar plants, possibly at Mojave Water.

**ADJOURNMENT**

12. A motion was made by Director Steward to adjourn the meeting at 5:55 p.m. and was 2<sup>nd</sup> by Director Cresser.

Approved: \_\_\_\_\_  
(Date)

\_\_\_\_\_  
Ronald Dodge, Board President

\_\_\_\_\_  
Phyllis Walker, Secretary to the Board

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**MARIANA RANCHOS COUNTY WATER DISTRICT**

9600 Manzanita Street  
Apple Valley, CA 92308

Wednesday, January 22, 2014  
7:00 AM

Meeting Place: District Office

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**MINUTES**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. The Special Meeting of the Board of Directors of the Mariana Ranchos County Water District was called to order by Board President Dodge at 7:00 AM at the District office, 9600 Manzanita St., Apple Valley, CA. A Quorum was declared.
2. **ROLL CALL**  
Present: Directors: President Dodge, Vice President Russell, Director Stewart, and Director Cresser.  
Absent: Jon Varley  
Staff: General Manager, James Hansen, Phyllis Walker, Office Assistant/Board Secretary and Nathan Walker, Field Technician.  
Audience: None
3. **APPROVAL OF AGENDA:** A motion was made by President Dodge and 2<sup>nd</sup> by Director Cresser. It passed with a vote of 4-0.
4. **PUBLIC COMMENT:** None.
5. **NEW BUSINESS:** Directors car pooled to the training. Utility Management & Tune Up, presented by CRW/MWA at Lucerne Valley Community Center, 33187 Old Woman Springs Rd, Lucerne Valley, CA 92356
6. **ADJOURNMENT:** At 1:22 PM, a motion was made by President Dodge and 2<sup>nd</sup> by Director Cresser. The motion passed with a vote of 4-0.

Approved: \_\_\_\_\_  
(date)

\_\_\_\_\_  
Ronald Dodge, Board President

\_\_\_\_\_  
Phyllis Walker, Secretary to the Board

## MARIANA RANCHOS CWD

## Income Statement

January 2014

	<u>Jan 14</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
600 · Water Sales	22,228.93
605 · Stand-by Charges	4,274.12
606 · Late Fees	525.00
607A · Turn on/off Service Warning	75.00
615 · Interest Income-District	30.00
637 · Customer Returned Check Fee	25.00
655 · Inactive Meters	168.00
656 · Multiple Meters	168.00
657 · Security Fee	1,107.50
699 · Convenience Fees	
699A · Credit Card Fee	90.00
<b>Total 699 · Convenience Fees</b>	<u>90.00</u>
<b>Total Income</b>	28,691.55
<b>Cost of Goods Sold</b>	
5000 · Cost of Goods Sold	0.00
<b>Total COGS</b>	<u>0.00</u>
<b>Gross Profit</b>	28,691.55
<b>Expense</b>	
800 · Field Labor	2,527.00
801 · Meter Installation Supplies	250.00
804 · On Call	180.00
806 · Pumping Station Power	
806 1 · Well #2	796.95
806 2 · Moonbeam Booster	272.28
806 3 · Alegre Vista Booster	78.42
806 4 · Well #1	701.58
<b>Total 806 · Pumping Station Power</b>	<u>1,849.23</u>
808 · Cell Phones	33.57
810 · Field Repairs	
810 B · Maintenance Equipment & Tools	82.02
810 · Field Repairs - Other	2,217.06
<b>Total 810 · Field Repairs</b>	<u>2,299.08</u>
811 · Maintenance-Wells & Pumps	1,290.00
812 · Watermaster Fees	145.40
814 · Admin Salaries	3,058.67
815 · Payroll Taxes	1,890.19
817 · Directors' Fees	550.00
821 · Office Supplies	
821 3 · Toner/Ink	535.31
821 4 · Office Sundries	147.39
<b>Total 821 · Office Supplies</b>	<u>682.70</u>
822 · Mileage Reimbursement	0.00
830 · State Tax	101.64
831 · General Manager Salary	8,038.06
838 · System Improvements	800.00
855 · Utilities-Office	
855 1 · Southwest Gas	66.03
855 3 · Trash	59.97
855 · Utilities-Office - Other	152.66
<b>Total 855 · Utilities-Office</b>	<u>278.66</u>
856 · Telephone-Office	
856-1 · Internet	166.83
856 · Telephone-Office - Other	105.70
<b>Total 856 · Telephone-Office</b>	<u>272.53</u>

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02/18/14

Accrual Basis

**MARIANA RANCHOS CWD**  
**Income Statement**  
January 2014

	<u>Jan 14</u>
858 · Repairs & Maintenance	
858 4 · Office Repairs and Maintenance	200.00
858 5 · Tank Maintenance Program	9,394.60
858 · Repairs & Maintenance - Other	553.67
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<b>Total 858 · Repairs &amp; Maintenance</b>	10,148.27
859 · Alarm-Office Bldg.	275.00
868 · Fuel	
868 A · Gasoline	135.77
868 B · Diesel	152.50
868 · Fuel - Other	-15.75
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<b>Total 868 · Fuel</b>	272.52
870 · Personal Equipment	
870 A · Personal Equipment-Safety	60.00
870 · Personal Equipment - Other	243.95
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<b>Total 870 · Personal Equipment</b>	303.95
880 · Telemetry/SCADA	2,279.48
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<b>Total Expense</b>	37,525.95
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<b>Net Ordinary Income</b>	-8,834.40
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<b>Net Income</b>	<u><u>-8,834.40</u></u>



**MARIANA RANCHOS CWD**  
**Statement of Cash Flows**  
January 2014

	<u>Jan 14</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	-8,834.40
Adjustments to reconcile Net Income to net cash provided by operations:	
401 · Customer Deposit	-40.50
416 · Aflac E/E Withholdings Pretax	305.10
417 · Aflac Employee Withholdings	268.74
423 · Payroll Liabilities	1,480.27
Net cash provided by Operating Activities	<u>-6,820.79</u>
Net cash increase for period	-6,820.79
Cash at beginning of period	543,422.82
Cash at end of period	<u><u>536,602.03</u></u>

02/18/14

MARIANA RANCHOS CWD  
Checking & Saving Accounts

Jan 31, 14

**ASSETS**

**Current Assets**

**Checking/Savings**

001 · Petty Cash 222.00

053 · US Bank Checking-General F...

132 · Tank Loan Fund Account 9,203.47

134 · Supplemental Water Fund 550.00

136 · Security Fee Acct 6,909.52

053 · US Bank Checking-General ... 178,184.07

Total 053 · US Bank Checking-Gen... 194,847.06

120 · OM & Emergency Reserve Ac...

102 · Citizens Bank 24 Month CD 13,521.74

Total 120 · OM & Emergency Reser... 13,521.74

130 · CIP & Debt Reserves-Restricted

133 · AmSec 3 Mo CD - Capitol Im... 59,518.40

162 · Debt Reserve Account-Inter... 6,012.50

Total 130 · CIP & Debt Reserves-Re... 65,530.90

140 · LAIF - Unrestricted

141 · CIP Fund 156,431.71

142 · O&M Reserves 43,078.07

143 · Emergency Reserves 27,021.03

Total 140 · LAIF - Unrestricted 226,530.81

180 · LAIF - Restricted

181 · Debt Reserve - Principle 35,833.89

180 · LAIF - Restricted - Other 115.63

Total 180 · LAIF - Restricted 35,949.52

Total Checking/Savings 536,602.03

Total Current Assets 536,602.03

**TOTAL ASSETS 536,602.03**

**LIABILITIES & EQUITY 0.00**

**MARIANA RANCHOS CWD**  
**Income Statement Previous Year Comparison**  
**January 2014**

	Jan 14	Jan 13	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
600 · Water Sales	22,228.93	21,676.71	552.22	2.6%
605 · Stand-by Charges	4,274.12	2,552.99	1,721.13	67.4%
606 · Late Fees	525.00	890.00	-365.00	-41.0%
607A · Turn on/off Service Warning	75.00	175.00	-100.00	-57.1%
615 · Interest Income-District	30.00	184.34	-154.34	-83.7%
637 · Customer Returned Check Fee	25.00	0.00	25.00	100.0%
655 · Inactive Meters	168.00	337.00	-169.00	-50.2%
656 · Multiple Meters	168.00	72.00	96.00	133.3%
657 · Security Fee	1,107.50	1,096.50	11.00	1.0%
699 · Convenience Fees				
699A · Credit Card Fee	90.00	81.00	9.00	11.1%
699C · EFT Reject Charge	0.00	25.00	-25.00	-100.0%
<b>Total 699 · Convenience Fees</b>	<b>90.00</b>	<b>106.00</b>	<b>-16.00</b>	<b>-15.1%</b>
<b>Total Income</b>	<b>28,691.55</b>	<b>27,090.54</b>	<b>1,601.01</b>	<b>5.9%</b>
<b>Cost of Goods Sold</b>				
5000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>28,691.55</b>	<b>27,090.54</b>	<b>1,601.01</b>	<b>5.9%</b>
<b>Expense</b>				
800 · Field Labor	2,527.00	1,344.00	1,183.00	88.0%
801 · Meter Installation Supplies	250.00	12.88	237.12	1,841.0%
802 · Water Quality Monitoring	0.00	180.00	-180.00	-100.0%
804 · On Call	180.00	120.00	60.00	50.0%
805 · Dig Alert	0.00	7.50	-7.50	-100.0%
806 · Pumping Station Power				
806 1 · Well #2	796.95	791.48	5.47	0.7%
806 2 · Moonbeam Booster	272.28	283.79	-11.51	-4.1%
806 3 · Alegre Vista Booster	78.42	72.84	5.58	7.7%
806 4 · Well #1	701.58	756.85	-55.27	-7.3%
<b>Total 806 · Pumping Station Power</b>	<b>1,849.23</b>	<b>1,904.96</b>	<b>-55.73</b>	<b>-2.9%</b>
808 · Cell Phones	33.57	67.15	-33.58	-50.0%
810 · Field Repairs				
810 A · Preventative Maintenance	0.00	238.18	-238.18	-100.0%
810 B · Maintenance Equipment & Tools	82.02	1,160.69	-1,078.67	-92.9%
810 · Field Repairs - Other	2,217.06	89.66	2,127.40	2,372.7%
<b>Total 810 · Field Repairs</b>	<b>2,299.08</b>	<b>1,488.53</b>	<b>810.55</b>	<b>54.5%</b>

11:08 AM

02/18/14

Accrual Basis

**MARIANA RANCHOS CWD**  
**Income Statement Previous Year Comparison**  
**January 2014**

	Jan 14	Jan 13	\$ Change	% Change
811 · Maintenance-Wells & Pumps	1,290.00	0.00	1,290.00	100.0%
812 · Watermaster Fees	145.40	157.72	-12.32	-7.8%
814 · Admin Salaries	3,058.67	1,440.00	1,618.67	112.4%
815 · Payroll Taxes	1,890.19	1,211.88	678.31	56.0%
817 · Directors' Fees	550.00	400.00	150.00	37.5%
818 · Insurance-Workers Comp	0.00	430.00	-430.00	-100.0%
821 · Office Supplies				
821 3 · Toner/Ink	535.31	282.71	252.60	89.4%
821 4 · Office Sundries	147.39	98.17	49.22	50.1%
<b>Total 821 · Office Supplies</b>	<b>682.70</b>	<b>380.88</b>	<b>301.82</b>	<b>79.2%</b>
822 · Mileage Reimbursement	0.00	0.00	0.00	0.0%
825 · Computer Supplies	0.00	376.74	-376.74	-100.0%
826 · Risk Control	0.00	229.00	-229.00	-100.0%
830 · State Tax	101.64	116.07	-14.43	-12.4%
831 · General Manager Salary	8,038.06	5,270.86	2,767.20	52.5%
832 · Bank fee	0.00	5.00	-5.00	-100.0%
836 · Online Billing Fees				
836A · Credit Card Fee	0.00	151.43	-151.43	-100.0%
836B · EFT Fees	0.00	57.20	-57.20	-100.0%
836C · INV Cloud Monthly Charge	0.00	358.40	-358.40	-100.0%
836D · EFT Reject Charge	0.00	60.00	-60.00	-100.0%
<b>Total 836 · Online Billing Fees</b>	<b>0.00</b>	<b>627.03</b>	<b>-627.03</b>	<b>-100.0%</b>
838 · System Improvements	800.00	2,410.26	-1,610.26	-66.8%
841 · Shredding Service	0.00	65.00	-65.00	-100.0%
851 · Legal Fees	0.00	636.00	-636.00	-100.0%
855 · Utilities-Office				
855 1 · Southwest Gas	66.03	0.00	66.03	100.0%
855 3 · Trash	59.97	0.00	59.97	100.0%
855 · Utilities-Office - Other	152.66	235.90	-83.24	-35.3%
<b>Total 855 · Utilities-Office</b>	<b>278.66</b>	<b>235.90</b>	<b>42.76</b>	<b>18.1%</b>
856 · Telephone-Office				
856-1 · Internet	166.83	609.79	-442.96	-72.6%
856 · Telephone-Office - Other	105.70	0.00	105.70	100.0%
<b>Total 856 · Telephone-Office</b>	<b>272.53</b>	<b>609.79</b>	<b>-337.26</b>	<b>-55.3%</b>
857 · Membership Fees	0.00	2,750.00	-2,750.00	-100.0%
858 · Repairs & Maintenance				
858 4 · Office Repairs and Maintenance	200.00	662.00	-462.00	-69.8%
858 5 · Tank Maintenance Program	9,394.60	0.00	9,394.60	100.0%
858 · Repairs & Maintenance - Other	553.67	0.00	553.67	100.0%
<b>Total 858 · Repairs &amp; Maintenance</b>	<b>10,148.27</b>	<b>662.00</b>	<b>9,486.27</b>	<b>1,433.0%</b>
859 · Alarm-Office Bldg.	275.00	275.00	0.00	0.0%
863 · Truck Expenses	0.00	112.08	-112.08	-100.0%

11:08 AM

02/18/14

Accrual Basis

**MARIANA RANCHOS CWD**  
**Income Statement Previous Year Comparison**  
**January 2014**

	Jan 14	Jan 13	\$ Change	% Change
864 · Stationary & Printing	0.00	39.98	-39.98	-100.0%
867 · Conferences & Seminars				
867 5 · Educational Materials	0.00	0.00	0.00	0.0%
<b>Total 867 · Conferences &amp; Seminars</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
868 · Fuel				
868 A · Gasoline	135.77	179.47	-43.70	-24.4%
868 B · Diesel	152.50	95.00	57.50	60.5%
868 · Fuel - Other	-15.75	0.00	-15.75	-100.0%
<b>Total 868 · Fuel</b>	<b>272.52</b>	<b>274.47</b>	<b>-1.95</b>	<b>-0.7%</b>
870 · Personal Equipment				
870 A · Personal Equipment-Safety	60.00	48.97	11.03	22.5%
870 · Personal Equipment - Other	243.95	224.01	19.94	8.9%
<b>Total 870 · Personal Equipment</b>	<b>303.95</b>	<b>272.98</b>	<b>30.97</b>	<b>11.4%</b>
871 · Finance Charge	0.00	-2.39	2.39	100.0%
880 · Telemetry/SCADA	2,279.48	0.00	2,279.48	100.0%
900 · Quickbooks Payroll Charges	0.00	22.05	-22.05	-100.0%
<b>Total Expense</b>	<b>37,525.95</b>	<b>24,133.32</b>	<b>13,392.63</b>	<b>55.5%</b>
<b>Net Ordinary Income</b>	<b>-8,834.40</b>	<b>2,957.22</b>	<b>-11,791.62</b>	<b>-398.7%</b>
<b>Net Income</b>	<b>-8,834.40</b>	<b>2,957.22</b>	<b>-11,791.62</b>	<b>-398.7%</b>

**MARIANA RANCHOS CWD**  
**Check Register for this Month**  
**January 2014**

Type	Date	Num	Name	Memo	Amount
<b>053 - US Bank Checking-General Fund</b>					
<b>132 - Tank Loan Fund Account</b>					
Transfer	1/31/2014			Funds Transfer	-2,700.00
Total 132 - Tank Loan Fund Account					-2,700.00
<b>134 - Supplemental Water Fund</b>					
Transfer	1/31/2014			Funds Transfer	0.00
Total 134 - Supplemental Water Fund					0.00
<b>136 - Security Fee Acct</b>					
Transfer	1/31/2014			Funds Transfer	-1,107.50
Check	1/14/2014	6427	Forshock	Inv # 20140113-543	-2,279.48
Total 136 - Security Fee Acct					-3,386.98
<b>053 - US Bank Checking-General Fund - Other</b>					
Liability Ch...	1/2/2014		QuickBooks Payroll Service	Created by Payroll ...	-3,449.55
Deposit	1/1/2014			Deposit	130.20
Deposit	1/2/2014			Deposit	120.00
Deposit	1/2/2014			Deposit	199.30
Deposit	1/2/2014			Deposit	525.20
Deposit	1/3/2014			Deposit	608.45
Deposit	1/3/2014			Deposit	1,080.74
Deposit	1/4/2014			Deposit	185.10
Deposit	1/5/2014			Deposit	91.00
Deposit	1/6/2014			Deposit	1,901.90
Deposit	1/6/2014			Deposit	47.70
Deposit	1/7/2014			Deposit	103.60
Deposit	1/7/2014			Deposit	847.00
Deposit	1/7/2014			Deposit	443.90
Deposit	1/8/2014			Deposit	127.10
Deposit	1/8/2014			Deposit	37.50
Deposit	1/8/2014			Deposit	1,422.60
Deposit	1/9/2014			Deposit	512.90
Deposit	1/9/2014			Deposit	101.40
Deposit	1/9/2014			Deposit	803.30
Deposit	1/10/2014			Deposit	678.70
Deposit	1/10/2014			Deposit	226.00
Deposit	1/10/2014			Deposit	622.60
Deposit	1/11/2014			Deposit	155.10
Deposit	1/12/2014			Deposit	76.20
Deposit	1/12/2014			Deposit	49.90
Deposit	1/13/2014			Deposit	856.29
Deposit	1/13/2014			Deposit	55.10
Deposit	1/13/2014			Deposit	1,251.16
Deposit	1/10/2014			Deposit	3,636.83
Deposit	1/14/2014			Deposit	24.61
Liability Ch...	1/16/2014		QuickBooks Payroll Service	Created by Payroll ...	-3,399.09
Deposit	1/14/2014			Deposit	458.30
Deposit	1/14/2014			Deposit	97.00
Deposit	1/14/2014			Deposit	1,076.50
Deposit	1/15/2014			Deposit	67.80
Deposit	1/15/2014			Deposit	971.20
Deposit	1/16/2014			Deposit	692.90
Deposit	1/16/2014			Deposit	327.00
Deposit	1/16/2014			Deposit	3,151.80
Deposit	1/17/2014			Deposit	189.10
Deposit	1/17/2014			Deposit	111.30
Deposit	1/17/2014			Deposit	729.77
Deposit	1/18/2014			Deposit	39.70
Deposit	1/21/2014			Deposit	470.02
Deposit	1/21/2014			Deposit	143.70
Deposit	1/21/2014			Deposit	332.10
Deposit	1/22/2014			Deposit	164.10
Deposit	1/22/2014			Deposit	45.50
Deposit	1/22/2014			Deposit	43.00
Deposit	1/23/2014			Deposit	227.80
Deposit	1/23/2014			Deposit	612.68
Deposit	1/24/2014			Deposit	188.60

**MARIANA RANCHOS CWD**  
**Check Register for this Month**  
**January 2014**

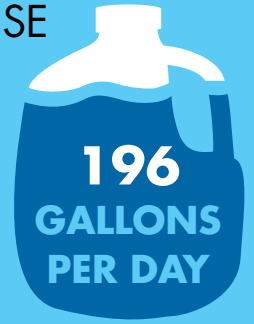
Type	Date	Num	Name	Memo	Amount
Deposit	1/24/2014			Deposit	199.10
Deposit	1/24/2014			Deposit	57.80
Deposit	1/27/2014			Deposit	257.50
Deposit	1/27/2014			Deposit	320.70
Deposit	1/28/2014			Deposit	45.00
Liability Ch...	1/30/2014		QuickBooks Payroll Service	Created by Payroll ...	-4,120.26
Deposit	1/29/2014			Deposit	102.30
Deposit	1/29/2014			Deposit	301.60
Deposit	1/30/2014			Deposit	44.00
Deposit	1/30/2014			Deposit	320.00
Transfer	1/31/2014			Funds Transfer	2,700.00
Transfer	1/31/2014			Funds Transfer	0.00
Transfer	1/31/2014			Funds Transfer	1,107.50
Liability Ch...	1/13/2014	E-pay	United States Treasury	95-2232875 QB Tra...	-2,002.54
Liability Ch...	1/13/2014	E-pay	Employment Development ...	Quarterly Taxes QB...	-519.15
Liability Ch...	1/29/2014	E-pay	Employment Development ...	Quarterly Taxes QB...	-297.47
Paycheck	1/31/2014	1-13-14	Phyllis M Walker	Direct Deposit	0.00
Paycheck	1/31/2014	1-31-14	James M. Hansen	Direct Deposit	0.00
Paycheck	1/31/2014	1-31-14	Nathan S Walker	Direct Deposit	0.00
General Jo...	1/24/2014	PW-201...		Obregon, Jennifer/0...	-47.70
Check	1/1/2014	6416	G. A. Osborne Pipe & Supply	Invoice # 358057	-301.69
Check	1/1/2014	6417	Apple Valley Communicatio...	Alarm	-275.00
Check	1/1/2014	6418	Southern California Edison	2-21-351-6206	-2,001.89
Check	1/5/2014	6419	T-Mobile	Account # 343784752	-33.57
Check	1/5/2014	6420	Utility Service Co., Inc.	Inv # 333601	-9,394.60
Check	1/5/2014	6421	First Bankcard (Jim)	5477259348744751	-708.63
Check	1/5/2014	6422	First Bankcard (Phyllis)	5477259347235611	-68.19
Check	1/6/2014	6423	United Rentals	Customer # 1349110	-1,895.29
Check	1/13/2014	6424	Lowe's	Account # 9800690...	-333.72
Check	1/13/2014	6425	Pump Check	Inv # 5393	-1,290.00
Check	1/13/2014	6426	Petty Cash/Phyllis Walker		-200.00
Check	1/14/2014	6428	VOIDED CHECK	VOID:	
Check	1/14/2014	6429	VOIDED CHECK	VOID:	
Check	1/14/2014	6430	AVCO DISPOSAL, INC.	Account # 40-H1 04...	-59.97
Check	1/14/2014	6431	Cintas Corporation #150	Account # 150-02400	-243.95
Check	1/14/2014	6432	Charter Communications	Account # 8245 10 ...	-282.10
Check	1/15/2014	6433	Mojave Basin Area Waterm...	Invoice # 36722	-145.40
Paycheck	1/16/2014	6434	Dennis Russell (Director)		-92.35
Paycheck	1/16/2014	6435	Jon A Varley (Director)		-92.35
Paycheck	1/16/2014	6436	Lauren J Stewart (Director)		-92.35
Paycheck	1/16/2014	6437	Marilyn Cresser (Director)		-92.35
Paycheck	1/16/2014	6438	Ronald E Dodge (Director)		-92.35
Check	1/17/2014	6439	Rebecca Varley	Reimbursement	-1,100.00
Check	1/27/2014	6440	Inland Water Works Supply	Invoice # 259439	-270.00
Check	1/27/2014	6441	Southwest Gas Corp.	account # 121-1095...	-66.03
Check	1/27/2014	6442	Valero Marketing and Suppl...	account # 6960 2563	-272.52
Check	1/31/2014	6447	Claudia Garduno	Refund of Deposit	-40.50
Paycheck	1/3/2014	010314	Nathan S Walker	Direct Deposit	0.00
Paycheck	1/3/2014	010314	James M. Hansen	Direct Deposit	0.00
Paycheck	1/3/2014	010314	Phyllis M Walker	Direct Deposit	0.00
Paycheck	1/17/2014	011714	Phyllis M Walker	Direct Deposit	0.00
Paycheck	1/17/2014	011714	James M. Hansen	Direct Deposit	0.00
Paycheck	1/17/2014	To 0117...	Nathan S Walker	Direct Deposit	0.00
Total 053 · US Bank Checking-General Fund - Other					-763.81
Total 053 · US Bank Checking-General Fund					-6,850.79
<b>130 · CIP &amp; Debt Reserves-Restricted</b>					
<b>133 · AmSec 3 Mo CD - Capitol Imp Res</b>					
Deposit	1/15/2014			Deposit	30.00
Total 133 · AmSec 3 Mo CD - Capitol Imp Res					30.00
Total 130 · CIP & Debt Reserves-Restricted					30.00
<b>TOTAL</b>					<b>-6,820.79</b>

# WHAT DOES A 20% REDUCTION in water use look like?



## AVERAGE DAILY USE

The average Californian uses 196 gallons of water per day. Here are some easy ways to reduce water use. Find the right combination for you to reduce by 20% or 38 gallons a day.



INSTALL AERATORS ON BATHROOM FAUCETS

*saves*

**1.2 GALLONS**

per person/day



WASH ONLY FULL LOADS OF CLOTHES

*saves*

**15-45 GALLONS**

per load



TURN OFF WATER WHEN BRUSHING TEETH OR SHAVING

*saves*

**10 GALLONS**

per person/day



TAKE FIVE MINUTE SHOWERS INSTEAD OF 10 MINUTE SHOWERS

*saves*

**12.5 GALLONS**

with a water efficient showerhead



FIX LEAKY TOILETS

*saves*

**30-50 GALLONS**

per day/toilet



INSTALL EFFICIENT, WATERSENSE-LABELED SHOWER HEADS



*saves*

**1.2 GALLONS**

per minute

OR

**10 GALLONS**

per average 10-minute shower



INSTALL A HIGH-EFFICIENCY WATERSENSE-LABELED TOILET (1.28 GALLON PER FLUSH)

*saves*

**19 GALLONS**

per person/day



For more tips on reducing water use, visit [saveourH2O.org](http://saveourH2O.org)!





**ORDINANCE NO. 105**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE  
MARINA RANCHOS COUNTY WATER DISTRICT AMENDMENT OF  
ORDINANCE #102 VOLUNTARY WATER CONSERVATION AND  
RESTRICTING WATER USAGE DURING SHORTAGES AND EMERGENCIES**

**WHEREAS**, continued overdraft of the groundwater and the limited supply of regional waters has resulted in a challenging water situation; and

**WHEREAS**, the rapid growth throughout the High Desert has placed and continues to place a substantial strain on the water resources of the Mojave Basin Area; and

**WHEREAS**, due to persistent inadequate rainfall, California is suffering from chronic and continuing water shortage which is predicted to severely impact the District's service area: and

**WHEREAS**, The District exists in a climate where periodic droughts will continue to occur and aquifer recharge can be minimal for several consecutive years, and

**WHEREAS**, the Board of Directors of the Mariana Ranchos County Water District has the power and the authority to adopt and enforce water conservation measures within its service area pursuant to Water Code Section 31026.

**WHEREAS**, the Board of Directors of the Mariana Ranchos County Water District desires to update its guidelines, rules and regulations governing water usage during water shortage and emergencies by amending Ordinance #102 adopted on February 19, 1990, and adopting an Ordinance that better serves to address the current water shortage.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Mariana Ranchos County Water District as follows:

**Section 1. Title**

This Chapter shall be known and may be cited as the Mariana Ranchos County Water District Voluntary Water Conservation and Restricting Water use During Emergencies Ordinance.

## **Section 2. Purpose and Intent and Findings.**

In accordance with Water Conservation the purpose and intent of this Ordinance is to:

- 1.1 The MARIANA RANCHOS COUNTY WATER DISTRICT (“District”) is a public agency created under the County Water District Act, Water Code Sections 30000 et seq. to, among other purposes; provide water service to the water users within the boundaries of the District.
- 1.2 The District is authorized by Water Code Section 375 to adopt an ordinance or resolution by a majority of the members of the governing body after holding a public hearing upon notice and making appropriate findings of necessity for the adoption of a water conservation program, adopt and enforce a water conservation program to reduce the quantity of water used by those persons for the purpose of conserving the water supplies of the District.
- 1.3 Implement procedures required to maximize the beneficial use of the available water resources to the extent capable and that the waste or unreasonable use or unreasonable method of use, of water, be prevented and the conservation of such water is to be extended with a view to the reasonable and beneficial use thereof in the interests of the customers of the Mariana Ranchos County Water District.

**Sections:**

Title	Section 1.
Purpose and Intent and Findings	Section 2.
Definitions	Section 3.
Authorization to Implement Restrictions on Water Consumption	Section 4.
Essential Water Use	Section 5.
Mandatory Water Conservation Stages	Section 6.
Failure to Comply	Section 7.
Severability	Section 8.
Effective Date	Section 9.
Repeal of Conflicting Provisions	Section 10.

### Section 3.

### Definitions

The words used in this Ordinance and Chapter have the meanings set forth below:

- “Board of Directors” shall mean the Board of Directors of the Mariana Ranchos County Water District.
- “Conservation Stage” The level of mandatory water conservation presently required from customers as determined by the Board of Directors in accordance with this Ordinance.
- “Customer” Any person, persons, association, corporation, or other entity supplied with water service from the District.
- “District” shall mean the Mariana Ranchos County Water District.
- “Drought” means a combination of many complex factors acting and interacting with the environment resulting in water supplies not being replenished normally.
- “General Manager” shall mean the person appointed by the Board of Directors to manage the activities of the District, or his designee.
- “Landscape” all portions of a property that are not covered by the foundations of buildings or other structures.
- “Shall or Must” shall mean an action that is mandatory.
- “Water” shall mean that water supplied by the Mariana Ranchos County Water District.
- “Water User” shall mean any person, firm, partnership, association, corporation, or entity using water obtained from the water system of the District.
- “Water Waste” shall mean any unreasonable or non-beneficial use of water, or any unreasonable method of use of water, including but not limited to, the specific uses prohibited and restricted by this Ordinance as hereinafter set forth.



4. No water shall be used to clean, fill or maintain levels in decorative fountains, ponds or other similar aesthetic structures unless such water is part of a closed recycling system.
5. No water from the District shall be used for soil compaction or dust control.
6. Washing of vehicles, trailers, buses, or boats anywhere but at commercial car washes must be conducted with the use of a bucket and hose equipped with a shut-off nozzle.
7. Use of water fire hydrants, except for fire protection or with authorization from the General Manager is prohibited.
8. All residential, public and recreational swimming pools, of all sizes, shall use evaporation resistant covers and shall re-circulate water.
9. All water users shall promptly repair all leaks from indoor and outdoor plumbing fixtures.

**Section 6.A Conservation Stage II: Water –Use Regulations**

**A. Customers’ overall water-use reduction target: 10%.**

**B. Customers’ outdoor water-use reduction target: 30%.**

1. Outdoor irrigation will be permitted only three (3) days per week and will be specified by the District.
2. No washing of vehicles, trailers, buses or boats anywhere but at commercial car washes must be conducted with the use of a bucket and hose equipped with a shut off nozzle.
3. No water shall be used for soil compaction or dust control.
4. No new turf shall be permitted at any location.

**Section 6.B. Conservation Stage III: Water-Use Regulations**

**A. Customers’ overall water-use reduction target: 25%.**

**B. Customers’ outdoor water-use reduction target: 60%.**

1. Outdoor irrigation will be permitted only on days authorized by the District.
2. Irrigation of turf shall be prohibited.
3. No new turf will be permitted at any location.
4. No washing of vehicles, trailers, buses or boats will be permitted.

5. No water shall be used for soil compaction or dust control.
6. No water shall be used for fountains, ponds or other similar aesthetic structures will be permitted
7. No water shall be used for the filling of swimming pools

**Section 6.C. Conservation Stage IV: Water-Use Regulations**

**A. Customers' overall water-use reduction target: 45%.**

**B. Customers' outdoor water-use reduction target: 100%.**

1. No outdoor water use shall be permitted.
2. No landscape irrigation will be permitted.
3. Use of water from fire hydrants, except for fire protection purposes is prohibited.
4. No water shall be used for soil compaction or dust control.
5. No new turf will be permitted.

For quick reference, a summary of the regulations associated with the four (4) water Conservation Stages described in this Ordinance is set forth in the following table.

<b>Stage I</b>	<b>Stage II</b>	<b>Stage III</b>	<b>Stage IV</b>
Customers reduce use by 5%	Customers reduce Use by 10%.	Customers reduce Use by 25%.	Customers reduce Use by 45%
Even/odd watering Schedule, 15% Reduction in outdoor water use.	Designated 3 days a week watering schedule, 30% reduction in outdoor water use.	Authorized only watering schedule target 60% reduction in outdoor use.	No outside water use.
Promote indoor Water use Conservation.	5% reduction in indoor water use.	10% reduction in indoor water use.	20% reduction in indoor water use.
Permits required for New turf with size Limit, 900 sq.ft.	No new turf permitted.	No new turf permitted	No new turf permitted
		No turf irrigation permitted.	No outside water use permitted.
		No District water for fountains, ponds or new or unfilled pools.	No District water for fountains, ponds or new or unfilled pools.
No District water for soil compaction or dust control.	No District water for soil compaction or dust control.	No District water for soil compaction or dust control.	No District water for soil compaction or dust control.

The water-use restrictions, listed in Conservation Stages I-IV, provide general water use regulations to be implemented during water shortage and /or emergencies. Additional restrictions and/or changes in the Stages may be recommended by the Board of Directors whenever it determines necessary.



**Section 7. Failure to Comply.**

Violations of this Ordinance may result in either Criminal Charges and/or Civil Penalties, installation of a flow restrictor device or the termination of service in the manner set forth in the failure to comply provisions of this Ordinance #105 as now written or as amended from time to time.

**Section 7A. Criminal Penalties for Violation.**

Water Code Section 31029 makes any violation of this Ordinance a misdemeanor, and upon conviction thereof, the violator shall be punished by imprisonment, fine or by both as may be allowed by law.

**Section 7B. Civil Penalties for Violation**

In addition to criminal penalties, violators of the mandatory provisions of this Ordinance shall be subject to civil action initiated by the District, as follows:

1. First violation. For a first violation, the District shall issue a written notice of violation to the water user violating the provisions of this Ordinance. Written notice shall be given to the customer/property owner personally or by depositing the notice in the U.S. Mail.
2. Second Violation: \$50.00 surcharge. For a second violation of this Ordinance within a 12-month period, or failure to comply with the notice of violation within the period stated, a surcharge of \$50.00 is hereby imposed for the meter through which the wasted water was supplied. Notice shall be given by personal service to the customer and/or the property owner and by Certified Mail, Return Receipt Requested.
3. Third Violation: \$100.00 surcharge. For a third violation of this Ordinance within a 12-month period, or for continued failure to comply within 30 days after notice and imposition of second violation sanctions a surcharge of \$100.00 is hereby imposed for the meter through which the wasted water was supplied. Notice shall be given by personal service to the customer and/or property owner and by Certified Mail, Return Receipt Requested.
4. Installation of a flow-restrictor. In addition to any surcharge, the District may, at its discretion, install a flow-restricting device at such meter on the service of the customer at the premise at which the violation occurred for a period of at least one billing cycle or until the District determines that the water user has provided reasonable assurances that future violations of this Ordinance by such user will not occur.
5. Discontinuance of Service. For any subsequent violations of this Ordinance within the 24 calendar months after said first violation the District may discontinue water service to that customer at the premises or to the meter

where the violation occurred. The charge for reconnection and restoration of normal service shall be as provided in the Rules and Regulations of the District. Such restorations of service shall not be made until the General Manager of the District has determined that the water user has provided reasonable assurances that future violations of this Ordinance by such user will not occur.

**Section 8. Severability**

If any section, subsection, sentence, clause or phase of this Ordinance is for any reason held to be unconstitutional or invalid, such decisions shall not effect the validity of the remaining portions of this Ordinance.

**Section 9. Effective Date**

This Ordinance shall become effective immediately after adoption.

**Section 10. Repeal of Conflicting Provisions**

Any provisions of the District Water Code found to be in conflict with this Ordinance is hereby repealed. This Ordinance will always take precedence.

**BE IT FURTHER RESOLVED**, that this Ordinance supersedes and replaces Ordinance 102 adopted by the District on February 13, 1990, which is hereby rescinded and as no further force or effect.

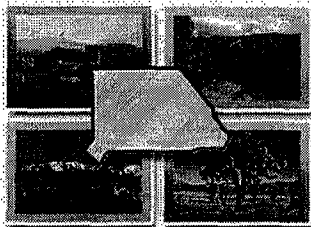
**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2008 by  
The following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors



# LAFCO

## Local Agency Formation Commission for San Bernardino County

215 North 'D' Street, Suite 204  
San Bernardino, CA 92416-0490  
909-383-9900 / Fax 909-383-8901  
E-mail: [lafco@lafco.sbcounty.gov](mailto:lafco@lafco.sbcounty.gov)  
www.sbclafco.org

Established by the State of California  
to serve the Citizens, Cities, Special Districts  
and the County of San Bernardino

### COMMISSIONERS

- JIM BAGLEY  
Public Member
- KIMBERLY COX, Vice Chair  
Special District
- JAMES V. CURATALO, Chair  
Special District
- ROBERT A. LOVINGOOD  
Board of Supervisors
- LARRY McCALLON  
City Member
- JAMES RAMOS  
Board of Supervisors
- DIANE WILLIAMS  
City Member

### ALTERNATES

- DAWN ROWE  
City Member
- JANICE RUTHERFORD  
Board of Supervisors
- SUNIL SETHI  
Public Member
- ROBERT W. SMITH  
Special District

### STAFF

- KATHLEEN ROLLINGS-McDONALD  
Executive Officer
- SAMUEL MARTINEZ  
Assistant Executive Officer
- MICHAEL TUERPE  
Project Manager
- REBECCA LOWERY  
Clerk to the Commission

### LEGAL COUNSEL

- CLARK H. ALSOP

February 3, 2014

TO: INDEPENDENT SPECIAL DISTRICTS IN  
SAN BERNARDINO COUNTY

RE: Governance Training by SDRMA

San Bernardino LAFCO has invited Dennis Timoney, Chief Risk Officer, of the Special District Risk Management Authority ("SDRMA") to conduct a seminar for board members and staff on governance for independent special districts. The seminar is geared towards Community Services Districts, with parallels to other types of agencies (i.e. water districts, fire protection districts, special act agencies). Topics include: role of board vs. staff, finances, filings, Brown Act, and compliance with other acts.

There is no cost for attendance. The seminar will take place on:

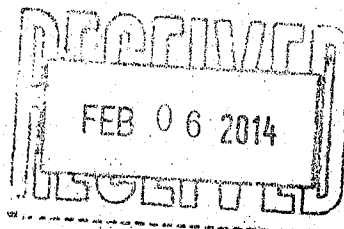
**Tuesday, March 25, 2014**  
1:00 – 4:00 p.m.  
Mojave Water Agency  
13846 Conference Center Drive  
Apple Valley, CA 92307

If you plan on attending, please contact the LAFCO office at 909-383-9900 or [lafco@lafco.sbcounty.gov](mailto:lafco@lafco.sbcounty.gov). Should you have any questions, please contact either me or Michael Tuerpe, Project Manager, at the LAFCO office.

Sincerely,

**KATHLEEN ROLLINGS-McDONALD**  
Executive Officer

KRM/MT



# You are cordially invited to attend a free training!!

Available to independent special districts in San Bernardino County

## Topic: Governance for Independent Special Districts

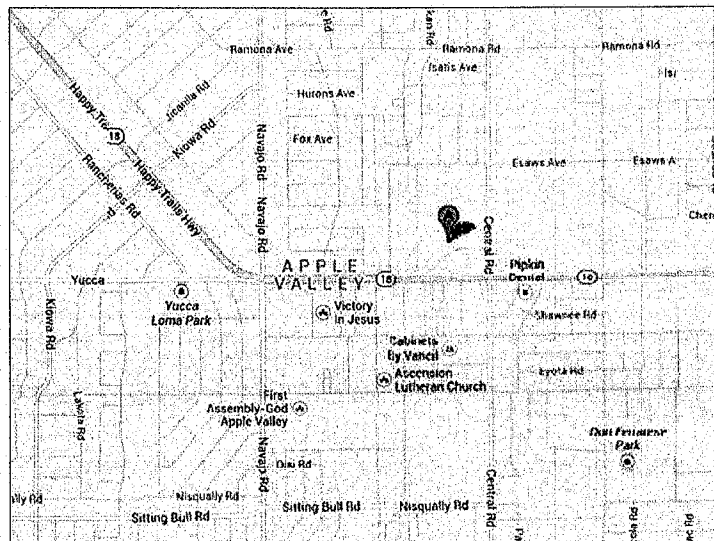
Presented by: Dennis Timoney, Chief Risk Officer, SDRMA

Sponsored by: LAFCO for San Bernardino County

Who should attend: District Board Members and Staff

When: Tuesday, March 25, 2014  
1:00 p.m. - 4:00 p.m.

Location: Mojave Water Agency  
13846 Conference Center Drive  
Apple Valley, CA 92307



Directions: From Interstate 15 take CA-18 E toward Barstow, Exit 153A to CA-18 S toward Victorville/Apple Valley. Turn left onto Quinnault Road. Turn right onto Outer Hwy 18 N. Take the first left onto Pioneer Road to Headquarters Drive, left to 13846 Conference Center Drive.

Please call San Bernardino LAFCO at 909.383.9900  
to register for this no cost training.



# ABC'S of Water

## **"Surrounded By Ancients"**

**Tuesday, March 25, 2014  
5:30 - 7:00 P.M.**

Are you curious about how our local native plants can survive in all types of climates and still live for hundreds to thousands of years? Find out surprising facts about our incredible long-lived native plants of the southwest, and how an unseen network of underground root partners help our natives thrive for centuries. Robin will also demonstrate how to estimate the age of native plants in our valley and surrounding mountains, and discuss how these ancient survivors can enhance your own landscape. Seating is limited, so RSVP early. Refreshments will be served.

**Featuring: Robin Kobaly, Botanist, Executive Director  
The SummerTree Institute**

If you have questions or to register to attend, please contact Gloria Golike at (760) 946-7001, or email at [ggolike@mojavewater.org](mailto:ggolike@mojavewater.org). The deadline to RSVP is March 24, 2014.

Hosted by: Mojave Water Agency  
Located at: 13846 Conference Center Dr., Apple Valley, CA





# Regulatory Update And Basic Hydrogeology Lucerne Valley (San Bernardino County) February 26, 2014



*Workshop presented by Integrated Regional Water Management Program and CRWA*

**This no-cost workshop is beneficial for Water Operators and System Managers of Private, Public and Tribal Systems. It will cover the following topics:**

**REGULATORY UPDATE – 1<sup>st</sup> Session**

Registration: 8:00 am – 8:30 am  
 Class: 8:30 am – 11:30 am  
 Lunch (on your own): 11:30 am – 12:30 pm

- Covers existing regulations and how they apply to your water system.
- Reviews operator certification, system classification, basic SDWA requirements, disinfection, Total Coliform Rule Requirements, and Source Water Protection.

**BASIC HYDROGEOLOGY – 2<sup>nd</sup> Session**

Registration: 12:30pm – 1:00pm  
 Class: 1:00pm – 4:00pm

- Covers the components of hydrologic processes
- Covers the understanding of the quantity and availability of water, including well construction and design.

**Contact Hours:** 6 CDPH Water Contact Hours

<input type="checkbox"/> <b>Feb. 26, 2014: 8:30 AM – 11:30 AM</b> <input type="checkbox"/> <b>Feb. 26, 2014: 1:00 PM – 4:00 PM</b> (Please select one or both)	Lucerne Valley (San Bernardino County) Lucerne Valley Community Center 33187 Old Woman Springs Road Lucerne Valley, CA 92356
--	---

Attendee(s) Name(s): \_\_\_\_\_

System or Company Name: \_\_\_\_\_

System or Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

**This is a free class.** We will not send a registration confirmation but will contact you if the class is full and put you on a waiting list. If you register and cannot attend, please call (800) 833-0322 to cancel. Please let us know if any registrant requires a disability accommodation. For more information on CRWA classes, please visit our website: [www.calruralwater.org](http://www.calruralwater.org). Questions? (800) 833-0322

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 or email to [rviramontes@calruralwater.org](mailto:rviramontes@calruralwater.org)  
 or mail to California Rural Water Association, 4131 Northgate Blvd., Sacramento, CA 95834.**

*Opt-out: If you wish to be taken off our distribution list, please call 800.833.0322 or email [ccolson@calruralwater.org](mailto:ccolson@calruralwater.org). Thank you*